Invitation to Bid (ITB)



Electrical Maintenance and Repair Services

FDC ITB-26-088

Daniel Southerland, Procurement Officer
Florida Department of Corrections
501 S. Calhoun Street
Tallahassee, FL 32399-2500

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SECTION 1: Definitions

The terms used in this ITB, unless the context otherwise clearly requires a different construction and interpretation, have the following meanings:

1.1 **Agency Term Contract (ATC or Contract):** Formal written Contract or purchase orders (PO), including its attachments, modifications, and/or renewals, which may result from this ITB between the successful Vendor and the Department, and is mandatory for use by the entire Department.

1.2 **Bid:** A Vendor's response to this ITB.

1.3 **Breach of Contract:** A failure of the Contractor to perform services or provide commodities in accordance with the terms and conditions of any Contract which may result from this ITB.

1.4 **Business Day and Hours:** Monday through Friday from 8:30 a.m. to 4:00 p.m., Local Time, excluding State holidays or other official closures.

1.5 **Contract Manager:** The Department employee, or designee, who will serve as a liaison between the Contractor and Department under the Contract, and will monitor the Contractor's progress and Contract performance to ensure the procured products and services conform to the Contract's requirements.

1.6 **Contractor:** The successful Vendor(s) awarded a Contract to perform services or provide commodities to the Department.

1.7 **Correctional Institution (Institution or CI):** Any prison or other facility, temporary or permanent, in which Inmates are housed under the custody of the Department including main units, annexes, road prisons, work camps, forestry camps, community release centers, re-entry centers, and any other satellite facilities.

1.8 **Corrective Action Plan (CAP):** A Vendor's written comprehensive plan to remedy deficiencies discovered in the course of Contract monitoring and/or discovered at any time during the term of the Contract.

1.9 **Day:** A calendar day, unless otherwise noted.

1.10 **Deliverables:** Those items, materials, and/or services provided, prepared, and delivered to the Department in the course of Contract performance.

1.11 **Department or FDC:** The Florida Department of Corrections.

1.12 **Emergency Services:** A situation, as determined by the Department, in which maintenance, repair, or any other contracted services are immediately required of the Contractor due to an issue occurring that may threaten the health and/or welfare of FDC Inmates and staff. Emergency service requests require immediate response by the Contractor during and after regular Business Hours, weekends, and holidays.

1.13 **Holidays:** Refers to State Holidays or other official closures.

1.14 **Hour(s):** Includes business hours and non-business hours.

1.15 **Inmate:** A person residing in a Correctional Institution who is incarcerated by the Department.

1.16 **Material Deviation(s):** A deviation from the requirements and specifications herein, which, in the Department's sole discretion, is not in substantial accord with the requirements and specifications, provides a significant competitive advantage to a single Vendor over other Vendors, has a potentially significant effect on the quantity or quality of items or services bid, or on the cost to the Department.

1.17 **Minor Irregularity:** A variation from the requirements and specifications herein that does not give the Vendor a significant competitive advantage or benefit not enjoyed by other Vendors, and does not adversely impact the Department's interests.

1.18 **Non-Emergency Services:** Any and all repair work that does not pose an immediate threat to health, safety, or property.

1.19 **Prime Vendor:** The Vendor that is responsible for the provision of all items, materials, and/or services and is accountable for all terms and conditions of the Contract.

1.20 **Purchasing Card (PCard):** The State of Florida's purchasing card program that utilizes the Visa platform.

1.21 **Purchase Order (PO):** A Purchase Order is a legal form issued to the Contractor through MyFloridaMarketPlace/Ariba On Demand (MFMP/ AOD), which is used by the Department to make purchases under the Contract.

1.22 **Region:** The Department's operations are divided into four (4) geographical Regions: Region 1 (the Panhandle), Region II (North Florida), Region III (Central Florida), and Region IV (South Florida).

1.23 **Responsible Vendor:** A Vendor who has the capability in all respects to fully perform the Contract requirements and the integrity and reliability that will assure good faith performance.

1.24 **Responsive Bid:** A Bid submitted by a Responsible Vendor that conforms to all material aspects of this ITB.

1.25 **Service Location(s):** Any Correctional Institution receiving commodities or services as a result of the Contract.

1.26 **State:** State of Florida.

1.27 **Subcontract:** An agreement entered into by the Contractor with any other person or organization to perform any obligation or duty on behalf of the Contractor specifically related to securing or fulfilling the Contractor's obligations to the Department under the terms of the Contract resulting from this ITB. Subcontracts do not relieve the Contractor of any obligation or duty under the resultant Contract and shall not serve as a replacement for the Contractor in the performance of that Contract.

1.28 **Subcontractor:** An individual, firm, or corporation that holds a contract with the Contractor or any other Subcontractor.

1.29 **Vendor:** A legally qualified individual, corporation, partnership, or other business entity submitting a Bid to the Department in response to this ITB.

1.30 **Zone:** Each of the Department's four (4) Regions is divided into two (2) Zones as reflected in Attachment IX, Zoning Maps. Region I (Zones 1–2), Region II (Zones 3–4), Region III (Zones 5–6), and Region IV (Zones 7–8).

SECTION 2: Introduction

2.1 Overview

The Department is seeking to purchase general electrical maintenance and repair services for Correctional Institutions throughout the State. Previously, the Department procured these services through Request for Quotes, and orders were made through MFMP AOD.

2.2 ITB Timeline

The Department has established the following Timeline for this ITB. Each Vendor must adhere to this Timeline and any Timeline revision(s). The Department will post any Timeline revision as an addendum to the ITB advertisement in accordance with Section 3.2.1 of this ITB. Vendors are solely responsible for monitoring the Vendor Information Portal website for addenda relative to this ITB. All references to the "Timeline" herein refer to the Timeline in this Section. All times below are Eastern Time (E.T.).

Event	Occurrence	Location (if applicable)
ITB Advertisement Date	July 8, 2026	Vendor Information Portal https://vendor.myfloridamarketplace.com/
Deadline for Vendors to Submit Questions and Requests to bid Equivalent Items (if applicable)	July 21, 2026, by 5:00 p.m., Eastern Time	Submit via email to: Purchasing@fdc.myflorida.com Attn: Daniel Southerland Subject: ITB-26-088 Electrical Maintenance and Repair Services
Anticipated Date the Department will Advertise its Responses to Vendors' Questions	August 11, 2026	Vendor Information Portal https://vendor.myfloridamarketplace.com/
Bid Deadline and Time of the Department's Public Bid Opening	August 25, 2026, at 2:30 p.m. Eastern Time	Florida Department of Corrections Attn: Daniel Southerland FDC ITB-26-088 Electrical Maintenance and Repair Services 501 S. Calhoun Street Tallahassee, FL 32399-2500
Anticipated Date the Department will Advertise the Award Decision	October 2026	Vendor Information Portal https://vendor.myfloridamarketplace.com/

SECTION 3: Key Information

3.1 Background

As Florida's largest agency, and the third-largest state prison system in the United States, the FDC has approximately 24,000 full-time employees, incarcerates approximately 89,000 Inmates, and supervises nearly 145,000 offenders in the community. The Department's Office of Institutions manages 143 facilities statewide, including major Correctional Institutions, annexes, work camps, road prisons, forestry camps, re-entry centers, and community release centers. The Department's Office of Community Corrections monitors and supervises adult offenders out of 130 offices within 20 judicial circuits. The Department divides its operations geographically into four (4) regions: Region I (the Panhandle), Region II (North Florida), Region III (Central Florida), and Region IV (South Florida). Each region has a Regional Director of Institutions who supervises all Wardens in that region and a Regional Director of Community Corrections who supervises all Circuit Administrators in that region.

3.2 Statement of Purpose

The purpose of this ITB is to secure Responsive Bids from Responsible Vendors to provide general electrical maintenance and repair services, including routine inspections, minor installations and re-wiring, troubleshooting electrical failures, repair and replacement of electrical systems, parts, and fixtures, and ensuring their regulatory compliance for Correctional Institutions throughout the State. The Department is issuing this ITB to establish one or more new Contracts. Service locations may be found in Attachment X, Service Locations, of this ITB.

3.2.1 ITB Modifications

Once the Department advertises this ITB on the Vendor Information Portal (VIP), any changes necessary to supplement, modify, or revise any portion of its contents, including exhibits, attachments, or any other materials, will be advertised as an addendum to this ITB on the VIP. Interested parties are solely responsible for monitoring the VIP website for addenda relative to this solicitation.

3.2.2 Order of Precedence

All Bids are subject to the terms of this ITB, which in case of conflict shall have the following order of precedence:

a) ITB addenda, in reverse order of issuance;
b) This ITB document, including any attachments or exhibits;
c) Form PUR 1000, referenced in Section 5.1 of this ITB; then
d) Form PUR 1001, referenced in Section 5.1 of this ITB.

3.3 ITB Outcome

3.3.1 Contract Term and Renewal

As a result of this ITB, the Department will award the successful Vendor(s) a Contract up to five (5) years. The awarded Contract(s) may be renewed for up to five (5) additional years, in accordance with Section 287.057(14), Florida Statutes (F.S.). Contract pricing will be fixed, as specified in the Vendor's completed Attachment I, Price Sheet.

3.3.2 Invoicing Requirements

a) In accordance with Section 215.422, F.S., the Contractor shall provide a single invoice detailing all applicable fees, including labor, materials, and parts in arrears for each electrical maintenance and repair service completed. All electrical maintenance and repair services shall require a separate quote from the Contractor, and a separate PO must be submitted to the Department.
b) All Invoices shall be on the Contractor's company letterhead and must include the Contractor's name, mailing address, Federal Employer Identification Number (FEIN), Contract number, and PO number. The dates of service shall be outlined on the invoice, as well as labor for services and repairs, materials, parts, and incidentals. Invoices shall detail services performed, including the facility name, physical location, and a description of electrical maintenance and repair services completed. The Contractor shall provide supporting documentation with each invoice, including parts and materials, as well as employee time records. All documents must be in English.
c) Invoices shall be submitted within 30 Days following the completion of each electrical maintenance and repair service. Invoices not submitted within 30 Days will require written justification from the Contractor and approval from the Department.
d) The Contractor shall provide the Department with a monthly invoice statement reflecting all paid and unpaid invoices.

3.3.3 Substitutions

Upon Contract execution, the Contractor(s) shall provide only the services listed in Attachment I, Price Sheet, and all services must be pre-approved by the Department. Services provided without prior approval shall be at the Contractor's expense and may lead to termination of the Contract.

3.3.4 Additions and Deletions of Electrical Services

The Department reserves the right to add or delete services and service locations after Contract execution, when it is in the Department's best interest and within the general scope of this ITB. The Vendor's pricing for items and service locations added or substituted must be comparable to the prices established by this ITB. Any modification to add or delete services or service locations will become effective only upon execution of a written amendment to the Contract.

3.3.5 Subcontracts

The awarded Vendor or Contractor is fully responsible for all work performed under the Contract. With prior written consent from the Department, the Contractor may enter written Subcontracts to fulfill its Contract duties as indicated in this ITB. A Contractor must disclose anticipated Subcontracts at the time of Bid submission and must provide a copy of the proposed Subcontract to the Department with its Bid. No Subcontract into which the Contractor enters for the performance of its duties under the Contract shall in any way relieve the Contractor of responsibility or liability associated with the performance of its Contract duties. All Subcontractors shall comply with the Contract requirements to the same extent as the Contractor, including requirements regarding background checks and other security measures.

The Department will only pay the Contractor for deliverables provided under the Contract. The Contractor shall make all payments to Subcontractors within seven (7) Business Days after any payment is received from the Department, per Section 287.0585, F.S. The Department shall not be liable to any Subcontractor for any

expenses incurred under a subcontract. The Contractor assumes sole responsibility for all expenses and liabilities incurred under a Subcontract. If the Contractor fails to pay the Subcontractor within seven (7) Business Days, the Contractor shall pay the penalty to the Subcontractor in the amount of one-half (1/2) of one percent (1%) of the amount due, per Day, from the expiration of the period allowed herein for payment. Such penalty shall be in addition to actual payments owed and shall not exceed fifteen percent (15%) of the outstanding balance due.

All Subcontracts shall comply with Department Procedure 205.002, "Contract Management", and shall include the items noted below:

- Identity of the subcontractor (i.e., company, individual, etc.) that will be performing the subcontracted services;
- Qualifications of the subcontractor;
- License(s) and certification(s) provided by the subcontractor, required to perform the subcontracted services; and
- Include the specific clauses noted below from the Contract between the Contractor and the Department:
  - Cooperation with the Inspector General;
  - Cooperation with the Florida Senate and the Florida House of Representatives;
  - E-Verify; and
  - Staff Background/Criminal Records Checks.

Additionally, all Subcontractor agreements must include a statement from the proposed Subcontractor acknowledging acceptance of and intent to be bound by the Contract terms included in the Contract between the Department and the Contractor.

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SECTION 4: Statement of Work

4.1 Scope of Work

The Contractor(s) shall provide general electrical maintenance and repair services, including routine inspections, minor installations and re-wiring, troubleshooting electrical failures, repair and replacement of electrical systems, parts, and fixtures, and ensuring compliance with industry standards and all local, State, and federal codes and regulations, as specified in this ITB. Attachment I, Price Sheet, reflects the requirements for the services sought. The Vendor must bid only on the services specified in this ITB. The services sought in this ITB will be considered deliverables in the Contract.

4.1.1 Description of Services

The Contractor shall be responsible for providing services that include, but may not be limited to, the following:

a) Preventive maintenance of interior and exterior standard electrical systems and equipment;
b) Diagnosis and repair of interior and exterior standard electrical systems and equipment;
c) Installation, replacement, or repair of electrical wiring, including damaged or faulty wiring, conductors, raceways, flexible connections, etc.;
d) Installation, replacement, or repair (including wiring) of electrical equipment, including panels, circuit breakers and breaker boxes, lighting fixtures, outlets, switches, and other components;
e) Upgrading or replacing electrical systems and equipment as needed to meet current regulations, codes, and standards;
f) Minor renovations and construction projects that may include altering, remodeling, adding to, subtracting from, or improving any existing standard electrical systems or equipment; and
g) Other general electrical projects as identified by the Department.

4.1.2 Minimum Qualifications

Vendors must be Florida Certified Electrical Contractors who have been actively and regularly engaged in the electrical contracting business under the same business name for a minimum of five (5) years, performing the same scope and scale of work specified in this ITB for commercial or governmental agencies.

Vendors must submit a written narrative detailing all their experience relevant to this ITB and provide reference letters from a minimum of three (3) customers, including their contact information, for which the Vendor has provided the same services as specified in this ITB. Reference letters must reflect current or recent services provided by the Vendor and must support the scope of work specified in this ITB. To qualify as current or recent experience, services described by references must be ongoing or have been completed within the three (3) years preceding issuance of this ITB.

Vendors must also submit a copy of their current Florida Certified Electrical Contractor License. Failure of a Vendor to provide all requested documentation and proof of the minimum required experience outlined in this section will cause its Bid to be considered non-Responsive.

4.1.3 Contractor Responsibilities

The Contractor shall provide all of the necessary skilled labor, equipment, tools, materials, incidentals, and professional services, and obtain any licenses, permits, and inspections required to successfully perform the tasks and services outlined in this ITB, which are identified as Contractor responsibilities for the purposes of the resultant Contract:

A. Staffing Requirements

The Contractor shall employ a sufficient number of staff and qualified technicians to ensure the requirements outlined within this ITB are successfully met as follows:

a) The Contractor must maintain and monitor, or employ a staff member to monitor, a telephone number available to receive service calls from the Department 24 hours per Day, 365 Days per year. Service calls from the Department must be responded to by telephone within one (1) hour of receipt;
b) The Contractor must ensure only technicians holding required State and/or local licenses, certifications, and/or registrations who are thoroughly trained and skilled in necessary crafts and fully knowledgeable on the specific standards and methods required to perform each service task in accordance with the terms of this ITB are dispatched to perform services, and that they arrive on-site prepared with the consumable supplies and repair parts commonly associated with the electrical trade. A copy of the technician's license, certification, and/or registration and a resumé detailing their relevant experience shall be provided to the Contract Manager, upon written request, within an agreed-upon timeframe;
c) The Contractor must ensure technicians wear an identification badge with a photograph or a uniform that identifies them as a member of the Contractor's staff at all times while performing services on-site at any Department facility;
d) The Contractor must ensure all staff have received background checks and proper clearance prior to being dispatched to a Correctional Institution to provide services;
e) The Contractor must ensure all staff providing services related to the Contract speak and understand English well enough to allow effective communication with Department staff; and
f) The Contractor must ensure its staff effectively communicates with, are responsive to, and maintain good working relationships with Department employees and representatives.

Employees of the Contractor are considered to be, at all times, the sole responsibility of the Contractor and not employees or agents of the Department. The Department may require the Contractor to remove an employee if it deems the employee to be careless, incompetent, insubordinate, or otherwise objectionable, and whose continued employment on the Department's property is not in the best interest of the Department.

The Department reserves the right to disallow any technician from entering any Correctional Insitution.

B. Electrical and Maintenance Repair Services

a) The Contractor shall ensure all electrical maintenance, repair, and installation services are performed in accordance with Florida Building Code

(FBC), National Electrical Code (NEC), and Occupational Safety and Health Administration (OSHA) standards and in compliance with all federal, State and local laws, rules, regulations, ordinances, codes, and manufacturer's instructions.

b) The Contractor shall be responsible for obtaining all necessary permits, inspections, and licenses that may be required to perform electrical services under the Contract. The costs and fees for necessary permits, inspections, and licenses shall be paid by the Contractor and reimbursed by the Department through invoice upon completion of services and providing copies of paid receipts. This pay provision relates strictly to permits, inspections, and licenses that are for "one-time use" and exclusively necessary for work performed under the Contract.
c) The Contractor shall provide all the vehicles, equipment, and tools necessary to successfully perform the services outlined in the Contract and ensure technicians arrive on-site equipped with all the basic parts, materials, and supplies standard to the electrical trade and are prepared to begin services upon arrival.
d) The Contractor shall provide a quote for services at any time upon the Department's request in accordance with Section 4.1.4, Electrical Services Quote Requirements.
e) Technicians shall notify the Department's authorized representative prior to disconnecting electrical services for any reason. The technician shall provide detailed information about the specific situation, the estimated time for completion, and provide recommendations to restore service temporarily to minimize impact on Inmates and Department staff.
f) Technicians shall have an understanding of the scope of work involved and have all the necessary equipment, parts, and materials on-site prior to commencement of services to minimize electrical downtime. All services shall be completed within the same day they are started or within a timeframe mutually agreed upon by the Department.
g) The Contractor shall invoice the Department only for the number of work hours services are provided on-site, excluding meal times. The Department shall not pay the Contractor for any en route or travel expenses.

C. Worksite Liability and Clean-up Requirements

a) The Contractor shall be responsible for ensuring the protection of all walls, floors, ceilings, furniture, buildings, structures, and utilities, under or above ground, from any hazards or damage due to its service operations.
b) The Contractor shall be responsible for ensuring the protection of Inmates, Department staff members, and the general public against any hazards or injuries due to its on-site service operations.
c) The Contractor and its staff shall not block exits, hallways, corridors, driveways, or delivery areas, nor impede ingress or egress.
d) The Contractor and its staff shall not impede or interfere with the normal function of the facility, its occupants, or programs.
e) The Contractor and its staff shall ensure frequent pick-up of all refuse, scrap materials, and debris that result from its service operations and keep the worksite neat and orderly at all times. All refuse, scrap material, debris, etc., shall be removed from the premises for disposal.
f) The Contractor and its staff shall dispose of any defective equipment in accordance with local statutes, rules, and ordinances regarding dumping. Under no conditions shall such items be placed in Department bins or trash containers.
g) The Contractor and its staff shall remove all equipment, tools, and materials from the worksite daily unless otherwise authorized by the Department.

h) Upon completion of services, the Contractor and its staff shall remove all equipment, tools, and materials from the worksite and leave the project in ready-to-use condition. The Department shall not, at any time, be responsible for the loss of equipment, tools, or supplies.
i) The Contractor shall be fully responsible for any and all damage resulting from its activities associated with the worksite and worksite performance. Any damage shall be cleaned, repaired, refinished, restored, or replaced to the satisfaction of, and at no additional costs to, the Department.

D. Quarterly Summary Report

The Contractor shall provide the Contract Manager a report of all Contract services performed by the 30th Day following each calendar quarter (March, June, September, and December). Quarterly reports must provide, at a minimum, the 1) total number of service hours performed during the quarter, 2) total dollar value of services performed during the quarter, 3) total number of parts and materials provided during the quarter, and 4) total dollar amount invoiced for all items sold during the Contract term to date.

The Department may, at its sole discretion, develop a format for the Contractor to use in reporting the information above. The Contractor shall utilize any format developed by the Department for this purpose. The Contractor's failure to provide a quarterly report within 30 Days following the end of a Quarter shall result in the assessment of financial consequences.

4.1.4 Electrical Services Quote Requirements

a) The Contractor shall provide the Department with written documentation detailing any necessary electrical repairs, including a detailed quote for services, identified through general inspection, routine maintenance, Emergency Service Calls, and Non-Emergency Service Calls, within 24 hours of the initial assessment or as otherwise outlined in this ITB. Quotes shall also be required at any time upon request of the Department.
b) The Contractor shall provide a detailed description of the necessary electrical services, the recommended scope of work, and a proposed schedule for project completion. The contractor shall also provide a detailed quote for services, including all necessary parts and materials, and a breakdown of labor hours.
c) The Contractor shall provide a list of the percentage savings in prices offered, as compared to the manufacturer's retail list published or using standard and customary prices that would be paid by any other purchaser without the benefit of a Contract resulting from this ITB. The Contractor shall provide the manufacturer's published price list or the customary prices that any other purchaser would pay at cost for each part quoted. The prices of parts shall not exceed 100% of the Contractor's price for the parts. All backup documentation must be provided to include a detailed invoice from the supplier with unit price, description of parts, etc., in order to verify markup. If the Contractor cannot locate needed parts, the Department reserves the right to search for and purchase the parts, and the Contractor shall install them.
d) Once approved by the Department, all quotes shall become binding between the Contractor and the Department, unless a mutually agreed upon modification is needed and is approved in writing by the Department's Contract Manager or designee. If the actual labor or repair parts are less than the quote, the Department will pay no more than the part price and the exact number of hours of labor expended to complete the repair.
e) Should the Contractor require a modification to the original quote, an updated quote shall be provided to the Department for pre-approval.

f) The Contractor shall provide quotes for electrical services as outlined in Section 4.1.6, Emergency Service Calls and Section 4.1.7, Non-Emergency Service Calls. All quotes will be approved by the issuance of a PO.

4.1.5 Electrical Services Timeframe Expectations

All services initiated from the Contract shall be approved by and coordinated directly with the Department prior to commencement. Technicians shall arrive at the worksite equipped to begin services upon arrival and must ensure services are completed on the same day services commence or within a timeframe mutually agreed upon by the Department.

The Contractor must contact the Department's Contract Manager or designee to report issues that may result in services not beginning or taking longer to complete than described herein and receive written approval from the Department's Contract Manager for an extension of time to complete services. Services that are not completed as outlined herein shall be subject to financial consequences in accordance with Section 4.3, Performance Measures and Financial Consequences.

4.1.6 Emergency Service Calls

A qualified technician must be on-site to assess an emergency situation within four (4) hours of the Contractor receiving an Emergency Service call from the Department, or within a timeframe mutually agreed upon with the Department.

The Contractor shall immediately report any damage determined to be an emergency, along with recommended repairs and a quote for services, to the Department's designee verbally, followed by email, and upon approval from the Department, make the necessary repairs within 24 hours of approval or a timeframe mutually agreed upon by the Department.

The Contractor shall send an email to the Department's Contract Manager, or designee, detailing the repair services provided along with a complete invoice for services, including parts, hours of labor, and any other applicable fees, along with supporting documentation in accordance with Section 3.3.2, Invoicing Requirements and Section 4.1.4, Electrical Services Quote Requirements. Upon receipt of the required documentation of services, the Department will process the payment to the Contractor.

Hourly labor rates for Emergency Services must be as specified in Attachment I, Price Sheet.

4.1.7 Non-Emergency Service Calls

A qualified technician must be on-site to assess a non-emergency situation within 24 hours of the Contractor receiving a Non-Emergency Service call or within a timeframe mutually agreed upon with the Department.

The Contractor shall notify the Department of any necessary repairs in accordance with Section 4.1.4, Electrical Services Quote Requirements and, upon approval by the Department, make the necessary repairs within a timeframe mutually agreed upon by the Department.

Hourly labor rates for Non-Emergency Services must be as specified in Attachment I, Price Sheet.

4.1.8 Quality Assurance

All services must be performed skillfully and to the highest quality industry standards. The Contractor shall regularly monitor to ensure service projects are completed in compliance with all applicable federal, State, and local regulations within agreed-upon timeframes and services are performed to the quality standards required by the Department as outlined in this ITB.

Upon inspection by the Department, any work determined not to be completed in accordance with specified regulations, references, standards, and methods must be corrected by the Contractor to the satisfaction of the Department within agreed-upon timeframes at no additional cost to the Department. Failure to do so may result in the assessment of a financial consequence or termination of the Contract.

4.1.9 Service Delivery

The Vendor shall provide electrical services for the Correctional Institutions listed in Attachment X - Service Locations, in accordance with this ITB. Services must be provided between 8:30 a.m. and 4:00 p.m., local time, Monday through Friday, excluding State Holidays and other official closures, unless otherwise stated herein or on a subsequent PO.

4.1.10 Minimum Order

There will be no minimum order of services under the Contract.

4.2 Warranty Requirements

The Contractor shall guarantee all materials, parts, services, and repairs against nonconformance, manufacturing, and design defects. The Contractor shall provide a one (1) year warranty covering materials, labor, installations, repairs, and parts for all electrical services. Upon notification of a defect by the Department, the Contractor shall promptly cure any nonconforming or defective parts at no additional cost to the Department. The Contractor shall bear all costs associated with curing the defect or nonconformance, including shipping/re-shipping and inspection costs.

4.3 Performance Measures and Financial Consequences

The Department desires to contract with a vendor who demonstrates its willingness to be held accountable for the achievement of successful Contract performance. By submitting a Bid, the Vendor agrees to the Department’s assessment of financial consequences, which are not intended to be a penalty but to incentivize the Vendor’s performance under the Contract.

The performance measures below list the key expectations most critical to the success of the Contract and the financial consequence the Department will assess if an expectation is not met. If a vendor is unable to achieve a performance measure expectation because of unforeseen circumstances outside of its control, the Vendor may submit a written request, in advance, to the Contract Manager to waive the assessment of the associated financial consequence. The Contract Manager will then review the request to determine whether mitigating circumstances existed beyond the Vendor’s control. For the Department to approve the request, the Vendor must not have contributed to the failed expectation in any manner. The Department does not waive its ability to assess financial consequences by allowing the delivery of an item(s) or completion of services after the time allowed. Nothing in this Section shall limit the Department’s right to pursue other remedies available at law or in equity.

Performance Measures				
No.	**Description**	**Expectation**	**Measurement**	**Financial Consequence**
PM-001	The Contractor shall respond to service calls from the Department in accordance with Section 4.1.3 A. a).	Service calls must be responded to by telephone within one (1) hour of receipt.	Per Quarter Hour (15 minutes)	$10.00 per every quarter hour the Contractor returns a service call after the 1st hour.
PM-002	The Contractor shall provide proof of employee qualifications in accordance with Section 4.1.3 A. b).	Documentation must be provided upon request to the Contract Manager within a mutually agreed-upon timeframe.	Per Day	$15.00 per Day the required documentation is received after the agreed-upon timeframe.
PM-003	The Contractor shall submit quarterly summary reports in accordance with Section 4.1.3 D.	A quarterly summary report shall be submitted to the Contract Manager within 30 Days following the end of each quarter.	Per Day	$15.00 per Day the quarterly summary report is received after the 30th Day.
PM-004	The Contractor shall ensure all services initiated from the contract are completed in accordance with Section 4.1.5.	Services shall be completed on the same day they begin or upon a mutually agreed-upon timeframe.	Per Day	10% of the invoice amount per Day a project is completed following the day services begin or after the agreed-upon timeframe.
PM-005	The Contractor shall ensure Emergency Service calls are responded to in accordance with Section 4.1.6.	A qualified technician shall be on-site within four (4) hours or within a mutually agreed-upon timeframe of receiving an Emergency Service call.	Per Quarter Hour (15 minutes)	$50.00 per every quarter hour the Contractor arrives after four (4) hours or every hour after the agreed-upon timeframe.
PM-006	The Contractor shall ensure Emergency Service repairs are completed in accordance with Section 4.1.6.	Emergency Service repairs must be completed within 24 hours of approval or within a mutually agreed-upon timeframe.	Per Hour	$50.00 per hour Emergency Service repairs are completed after 24 hours or after the agreed-upon timeframe.
PM-007	The Contractor shall ensure Non-Emergency Service calls are responded to in accordance with Section 4.1.7.	A qualified technician shall be on-site within 24 hours or within a mutually agreed-upon timeframe of receiving a Non-Emergency Service call.	Per Hour	$50.00 per hour the Contractor arrives after 24 hours or after the agreed-upon timeframe.

Performance Measures				
No.	**Description**	**Expectation**	**Measurement**	**Financial Consequence**
PM-008	The Contractor shall ensure Non-Emergency Service repairs are completed in accordance with Section 4.1.7.	Non-Emergency Service repairs shall be completed within agreed-upon timeframes.	Per Day	Five percent (5%) of the invoice amount per Day Non-Emergency Service repairs are completed after the agreed-upon timeframe.
PM-009	The Contractor shall ensure all services are performed as specified in accordance with Sections 4.1.3 B. and C., and Section 4.1.8.	All services shall be completed in accordance with all specifications, regulations, references, standards, and methods.	Per Occurrence	15% of the invoice amount for services not completed in accordance with outlined specifications and quality assurance standards.

4.4 Performance Bond

Within 10 Business Days of Contract execution, the Vendor shall furnish the Department with a performance guarantee in the amount of $10,000.00.

The form of the guarantee shall be a bond, cashier's check, irrevocable letter of credit, or money order made payable to the Department. If a bond is utilized, the surety bond shall be issued from a reliable Surety Company acceptable to the Department, licensed to do business in the State of Florida, and signed by a Florida Licensed Resident Agent. Said bond shall be accompanied by a duly authenticated power of attorney evidencing that the person executing the bond on behalf of the Surety has the authority to do so on the date of the bond. The bond shall be in effect for the initial term of the Contract, shall name the Department as a surety, and shall be furnished to the Department. No payments shall be made to the Vendor until the guarantee is in place and approved by the Department in writing. Upon renewal of the Contract, the Vendor shall provide proof that its performance guarantee has been renewed for the renewal term.

Based upon the Vendor's performance after the initial year of the Contract, the Department may, at its sole discretion, reduce the amount of the bond for any single year of the Contract or for the remaining Contract term, including renewal.

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SECTION 5: Bid Process and Vendor Information

5.1 General Instructions

The State's General Contracting Conditions (Form PUR 1000) and General Instructions to Respondents (Form PUR 1001) may be viewed at the link below and are hereby incorporated by reference in their entirety as part of this ITB.

https://www.dms.myflorida.com/business_operations/state_purchasing/state_agency_resources/state_purchasing_pur_forms.

The terms and conditions set forth within this ITB supersede any conflicting terms and conditions set forth within Forms PUR 1000 or PUR 1001.

5.2 Vendor Questions

Interested Vendors may email questions relating to this ITB to the Procurement Officer listed below by the deadline in the ITB Timeline. Verbal inquiries and those submitted after the deadline ***will not be acknowledged***.

Procurement Officer:

Tammy Shaw
Bureau of Procurement
Florida Department of Corrections
501 S. Calhoun Street
Tallahassee, FL 32399-2500
Telephone: (850) 717-3700
Email: purchasing@fdc.myflorida.com

The Department will post its answers to written questions to the VIP on or about the date referenced in the Timeline.

In accordance with Section 287.057(25), F.S., "Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the Agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or leglislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response."

Persons requiring special accommodations to respond to this ITB because of a disability should contact the Bureau of Procurement at (850) 717-3700, at least five (5) Business Days before any Bid opening or public meeting. Persons who are deaf, hard-of-hearing, deaf-blind, or speech-disabled may contact the Bureau of Procurement by using the Florida Relay Service at 1-800-955-8771 (TTY/ASCII).

The Vendor shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with a State employee related to this ITB. Only written communications from the Procurement Officer are considered duly authorized expressions on behalf of the Department. Only written communications from a Vendor will be recognized as duly authorized expressions on behalf of the Vendor.

5.3 Vendor Ombudsman

A Vendor ombudsman has been established within the Florida Department of Financial Services (DFS). The duties of this office include acting as an advocate for Vendors who may experience problems in obtaining timely payment(s) from a State agency. The vendor ombudsman may be contacted by calling DFS at (850) 413-5516.

5.4 Bid Submissions

Before submitting a Bid, Vendors should check the VIP for any ITB modification(s) as outlined in Section 3.2.1. Vendors are solely responsible for monitoring the VIP website for addenda relative to this ITB. Neither the Department nor the State of Florida is liable for any costs incurred by a Vendor in response to this ITB.

A Vendor must prepare its Bid simply and economically, providing a straightforward, concise delineation of the Vendor's capability to satisfy the requirements of this ITB. Elaborate bindings, colored displays, and promotional materials are discouraged. Bids must be complete and clear. To expedite the Department's review of Bids, Vendors must adhere to the following instructions:

A. Bids must be sent by U.S. Mail, Courier, Overnight, or hand-delivered to the location indicated in the Timeline. Electronic submission of Bids ***will not be accepted***.

B. Bids must be submitted in a sealed envelope/package with **FDC ITB-26-088, Electrical Maintenance and Repair Services, and the date/time of the Public Bid Opening** clearly marked on the outside of the envelope/package.

C. It is the Vendor's responsibility to ensure its Bid is delivered to the proper place and time as stipulated in the Timeline.

D. Bids received after the Bid Deadline provided in the Timeline ***will not be accepted***.

E. Vendors must submit one (1) original hard copy Bid and one (1) electronic Bid copy in searchable PDF format on a CD, DVD, or flash drive. The electronic copy must contain the entire Bid as submitted, including all supporting and signed documents. CDs, DVDs, and flash drives submitted should not be password protected. **If one (1) original hard copy Bid and one (1) electronic Bid copy are not submitted as outlined in this section, the Bid will be deemed non-Responsive**.

F. If the Vendor considers any portion of its Bid to be confidential, trade secret, or otherwise exempt from disclosure under Chapter 119, F.S., the Florida Constitution, or another legal authority, the Vendor must also simultaneously provide the Department a redacted copy of its Bid in both hard copy and electronic forms and provide a brief written description of its grounds for claiming exemption from public record, including the specific statutory citation for such exemption. This redacted copy shall be titled "Redacted Copy." The redacted copy must be provided to the Department at the same time the Vendor submits its Bid and must only exclude or redact those exact portions of the Bid claimed confidential, proprietary, or trade secret. The Vendor shall be responsible for defending its assertion that the redacted portions of its Bid are confidential, trade secret, or otherwise exempt from disclosure. Further, the Vendor shall protect, defend, and indemnify the Department for any claims arising from, or relating to, the Vendor's determination that the redacted portions of its response are confidential, proprietary, trade secret, or otherwise exempt from disclosure. If the Vendor fails to submit a redacted copy with its Bid, the Vendor explicitly authorizes the Department to produce its entire Bid contents in answer to a request for public records. In no event shall the Department, or any of its employees, or agents, be liable for disclosing, or otherwise failing to protect, the confidentiality of information submitted in response to this ITB.

5.4.1 Mandatory Documentation

Vendors must complete and submit the following mandatory documentation with their Bids:

a) Proof of required experience as outlined in Section 4.1.2, Minimum Qualifications;
b) A copy of the Vendor's Florida Certified Electrical Contractor License;
c) Attachment I, Price Sheet;
d) Attachment II, Vendor's Contact Information;
e) Attachment III, Certification of Drug-Free Workplace Program (if applicable);
f) Attachment IV, Security Requirements for Contractors;
g) Attachment V, Foreign Country of Concern Attestation (PUR 1355);
h) Attachment VI, Forced Labor Vendor Attestation (PUR 2024);
i) Attachment VII, Pass/Fail Requirement Certification and Non-Collusion Certification;
j) Attachment VIII, Vendor Certification Form (PUR 7801); and
k) One (1) original hard Bid copy and one (1) electronic Bid copy in searchable PDF format on a USB flash drive.

5.4.2 Price Sheet

The Vendor shall complete and submit Attachment I, Price Sheet, to bid on this ITB. Vendors should ensure they are using the most current version of the Price Sheet before submitting their Bids by checking the VIP for any ITB modifications as outlined in Section 3.2.1. Vendors are solely responsible for monitoring the VIP website for addenda relative to this solicitation. If the Department approved any equivalent items during the question and answer phase of this ITB, then the Department will modify the Attachment I, Price Sheet to reflect the approved equivalent items. By submitting a Bid in response to this ITB, a Vendor warrants its agreement to the prices submitted. Vendors should submit Bids with the most favorable pricing the Vendor can offer the State. Any modifications, qualifications, counteroffers, deviations, or challenges will be rejected and may render a Bid non-Responsive. The Department may reject any Vendor's Price Sheet that includes inconsistencies, inaccuracies, or is incomplete.

Bids must be firm prices and inclusive of all packaging, handling, shipping and delivery charges, environmental and fuel service fees, and any other relevant and related charges. The Department is exempt from paying federal excise taxes and sales tax on direct purchases of commodities or services.

If a Price Sheet includes inconsistencies, inaccuracies, or is incomplete, it may be rejected by the Department. All calculations will be reviewed and verified. The Department may correct mathematical errors; however, in the event of any miscalculation, unit prices shall prevail.

The items or services sought in this ITB will be considered deliverables in the Contract.

If the completed and correct version of the Price Sheet is not included in a Vendor's Bid, the Bid will be deemed non-Responsive.

5.4.3 Contact Information

Vendors must provide the contact information and Contract terms for the ITB by completing and returning Attachment II, Vendor's Contact Information. **If**

Attachment II is not included in the Vendor's Bid, the Bid will be deemed non-Responsive.

5.4.4 Scrutinized Company Certification

In submitting this Bid, the Vendor certifies the following:

A. If a contract is for goods or services of any amount, the Vendor certifies:

- It is not listed on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S.; and
- It is not currently engaged in a boycott of Israel in accordance with Section 287.135(2)(a), F.S.

B. If the Vendor provides goods or services that could be at or above $1 million, the Vendor also certifies:

- It is not listed on the Scrutinized Companies with Activities in Sudan List;
- It is not listed on the Scrutinized Companies with Activities in Iran Terrorism Sectors List, as identified under Section 215.473, F.S.; and
- It does not have business operations in Cuba or Syria, as defined in Section 287.135(1)(c), F.S.

C. The Vendor agrees that the Department can immediately terminate the Contract for cause or disqualify the Vendor from further consideration of a contract if the following is discovered:

- The Vendor is found to have submitted a false certification, after providing notice in accordance with Section 287.135(5)(a), F.S.;
- The Vendor is placed on a list created pursuant to Section 215.473, F.S., relating to scrutinized active business operations in Iran and/or Sudan; or
- The Vendor is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

D. The Vendor understands the following:

- The Department may, on a case-by-case basis, make exceptions to these requirements as permitted in Section 287.135(4), F.S.; and
- An unsuccessful Vendor or any other person has no right to protest the award of a contract or renewal on the basis of a false certification, in accordance with Section 287.135(6), F.S.

Vendors shall accomplish this certification(s) by completing and returning Attachment VII, Pass/Fail Requirement Certification and Non-Colllusion Certification. **If Attachment VII is not included in the Vendor's Bid, the Bid will be deemed non-Responsive.**

5.4.5 Bid Contents

All documents produced or provided as part of any Bid or this ITB process shall become and remain the exclusive property of the Department and may not be removed by the Vendor or its agents. The Department has the exclusive right to use any or all ideas, adaptations of ideas, or content presented in any Bid. Selection or rejection of a Bid shall not affect this right.

5.4.6 Bid Withdrawal

After submission, a Vendor may withdraw its Bid by submitting a written request to the Procurement Officer. A Vendor's request to withdraw their Bid must originate from the email of their duly authorized representative or be signed by their duly authorized representative. The Department must receive such requests within 72 hours of the Public Bid Opening Date indicated in the Timeline.

If multiple Bids are received from the same Vendor, and the Vendor has not withdrawn one (1) of its Bids, then the Department will only evaluate the Vendor's Bid received last.

All other Bids shall remain valid for 180 Days from the Bid Deadline.

5.5 Other Vendor Requirements

5.5.1 State Licensing Requirement

All entities defined under Chapters 605, 607, 617 or 620, F.S., seeking to do business with the Department must be on file and in good standing with the Florida Department of State at the time of Bid submission.

5.5.2 MyFloridaMarketPlace / ARIBA ON DEMAND (MFMP/AOD) Registration

Each Vendor or Contractor doing business with the State for the sale of commodities or contractual services as defined in Section 287.012, F.S., shall register in the MyFloridaMarketPlace Vendor Information Portal (VIP) unless exempted under Rule 60A-1.033, F.A.C. State agencies shall not enter into an agreement for the sale of commodities or contractual services, as defined in Section 287.012, F.S., with any Vendor not registered in the VIP system, unless exempted by Rule. A Vendor not currently registered in the VIP system shall do so within five (5) Days of award. Registration can be completed at http://vendor.myfloridamarketplace.com. For assistance with registration, Vendors may contact the MFMP/AOD Customer Service Desk at (866) 352-3776 or by email at VendorHelp@myfloridamarketplace.com.

Pursuant to Section 287.057(24), F.S., all Vendor payments shall be assessed a Transaction Fee unless a qualifying exception exists pursuant to Rule 60A-1.031, F.A.C., and the Department has determined that payments made under the Contract are excepted from this Transaction Fee.

MyFloridaMarketPlace Transaction Fee

The State of Florida, through the Department of Management Services, has instituted MyFloridaMarketPlace, a statewide eProcurement system pursuant to section 287.057(24), Florida Statutes (F.S.). All payments issued by Agencies to registered vendors for purchases of Commodities or Contractual Services under Chapter 287, F.S., shall be assessed the Transaction Fee of one percent (1.0%) of the total amount of the payments received from the State or Eligible Users, as prescribed by Rule 60A-1.031, Florida Administrative Code (F.A.C.), or as may otherwise be established by law. Vendors shall pay the Transaction Fee and are subject to automatic deduction of the Transaction Fee, when automatic deduction becomes available. Vendors shall submit any monthly reports required pursuant to Rule 60A-1.031, F.A.C. All such reports and payments are subject to audit. The Agency will have grounds for declaring the vendor in default if the vendor fails to

comply with the payment of the Transaction Fee or reporting of payments, which may subject the vendor to being suspended from business with the State of Florida.

5.5.3 Substitute W-9

The Florida Department of Financial Services (DFS) requires all Vendors to complete a Substitute W-9 Form electronically at https://flvendor.myfloridacfo.com. A list of frequently asked questions and related answers regarding this requirement can be found at https://flVendor.myfloridacfo.com/W-9%20faqs.pdf. Vendors requiring additional assistance may contact the DFS at (850) 413-5519 or by email at FLW9@myfloridacfo.com.

5.6 Public Bid Opening

Bids are due and will be publicly opened at the time, date, and location specified in the Timeline. The Department will not accept or consider Bids received after the Bid Deadline. Vendors may not modify their Bids after the Bid Deadline. Department staff are not responsible for the accidental opening of a Bid that has been improperly sealed or not addressed as indicated in the Timeline.

5.7 Bid Evaluation

5.7.1 Basis of Award

The Department intends to issue an award to the Responsible Vendor who submits a Responsive Bid with the lowest Grand Total Hourly Labor Rate per Zone, as evidenced in Attachment I, Price Sheet. Vendors do not have to bid on all eight (8) Zones for their Bid to be considered Responsive; however, they must Bid on all items listed within a single Zone for their Bid to be considered Responsive.

In the event the Responsible Vendor with the lowest Grand Total Hourly Labor Rate is found non-Responsive, the Department may proceed to the next Responsive Bid from a Responsible Vendor with the next lowest Grand Total Hourly Labor Rate and continue the award process.

5.7.2 Identical Bids

If the Department receives identical pricing or scoring from multiple Vendors, the Department shall determine the order of award using the following criteria:

A. If two (2) equal Bids are received, and one (1) Bid is from a certified minority business enterprise, the Department shall award a Contract to the certified minority business enterprise in accordance with Section 287.057(12), F.S. Minority Business Certifications submitted by the Vendor as part of its Bid must be active and current at the time of submission. A Bid containing a blank, incomplete, invalid, or falsified Minority Business Certification will be deemed non-Responsive.

B. Per Section 295.187(4), F.S., when considering two (2) or more Bids, at least one (1) of which is from a certified veteran business enterprise, which are equal with respect to all relevant considerations, including price, quality, and service, the Department shall award a Contract to the certified veteran business enterprise. If a veteran business enterprise and one (1) or more businesses entitled to a preference by law submit Bids, which are equal with respect to all relevant considerations including price, quality, and service, the Department shall award a Contract to the business having the smallest net worth.

C. Per Section 287.087, F.S., whenever two (2) or more Bids that are equal with respect to price, quality, and service are received by the Department, the Bid from a business that certifies it has implemented a drug-free workplace program shall be given preference in the award process. A Vendor may certify it has implemented a drug-free workplace program by completing Attachment III, Certification of Drug-Free Workplace Program.

D. Per Section 287.082, F.S., whenever two (2) or more competitive sealed Bids are received, one (1) or more of which relates to commodities manufactured, grown, or produced within the State of Florida, and whenever all things stated in such received Bids are equal with respect to price, quality, and service, the commodities manufactured, grown, or produced within this State shall be given preference.

E. Per Section 287.092, F.S., any foreign manufacturing company with a factory in the State of Florida and employing over 200 employees working in the State shall have preference over any other foreign company when price, quality, and service are the same, regardless of where the product is manufactured.

5.7.3 Rejection of Bids

The Department reserves the right to accept or reject any Bids or separable portions thereof and waive any minor irregularity, technicality, or omission if the Department determines that doing so will serve its best interest(s). The Department may reject any Bid not submitted in the manner specified in this ITB and those otherwise considered non-Responsive. Material Deviations cannot be waived by the Department and shall result in a Bid being deemed non-Responsive.

5.7.4 Bid Disposal

All Bids submitted shall become the property of the Department and will be considered public records, subject to the provisions of Chapter 119, F.S.

5.8 No Prior Participation or Conflict of Interest

Per Section 287.057(19)(c), F.S., a person who receives a contract that has not been procured pursuant to Subsections (1)-(3) of Section 287.057, F.S., to perform a feasibility study of the potential implementation of a subsequent contract, who participates in the drafting of a solicitation or who develops a program for future implementation, is not eligible to contract with the agency for any other contracts dealing with that specific subject matter, and any firm in which such person has any interest is not eligible to receive such contract. However, this prohibition does not prevent a Vendor who responds to a request for information from being eligible to contract with an agency.

The Department considers participation in a solicitation to be any actions related to the decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or functioning in any other advisory capacity.

The Vendor shall not compensate, in any manner, directly or indirectly, any officer, agent or employee of the Department, for any act or service, which they may do, or perform, for, or on behalf of, any officer, agent, or employee of the Vendor. Officers, agents, or employees of the Department shall not have any interest, directly or indirectly, in any contract or purchase made, or authorized to be made by anyone for, or on behalf of, the Department. The Vendor shall have no interest and shall not acquire any interest that

conflicts in any manner, or degree, with the performance of the services required under this ITB.

Per Section 287.057(19), F.S., the Department shall avoid, neutralize, or mitigate significant potential organizational conflicts of interest before the award of a contract and may not proceed with an award if a conflict of interest exists based upon the Vendor's gaining of an unfair competitive advantage.

5.9 Protest Procedures

Under Section 120.57(3), F.S., any person who is adversely affected by the agency decision or intended decision shall file a notice of protest or formal written protest with the Department's Agency Clerk. Filings may be made physically at 501 South Calhoun Street, Tallahassee, Florida 32399-2500, by email to CO-GCAgencyClerk@fdc.myflorida.com, or by fax to (850) 922-4355. Protests must be made in compliance with Rules 28-110.003, 28-110.004, and 28-110.005, F.A.C. Filings received after the business hours of Monday – Friday from 8:00 a.m. to 5:00 p.m. ET will be officially filed the next Business Day.

Failure to file a protest within the time prescribed in Section 120.57(3), F.S., or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, F.S.

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SECTION 6: Other Terms and Conditions

6.1 Vendor Diversity

The State of Florida is committed to supporting its diverse business industry and population by ensuring participation by minority-owned, women-owned, and veteran-owned business enterprises in the State's economic life. The Department works in conjunction with the Florida Department of Management Services, Office of Supplier Diversity, to provide training on how to access its procurement opportunities.

The Office of Supplier Development offers resources to diverse business enterprises, including the Mentor Protégé Program, which connects eligible business enterprises with private corporations for business development mentoring. For more information, including contact information, on the Mentor Protégé Program, Vendors may visit the Office of Supplier Development's website at: http://dms.myflorida.com/other_programs/office_of_supplier_diversity_osd/.

6.2 Environmental Considerations

The State supports and encourages initiatives to protect and preserve our environment. If applicable, the Vendor shall submit a plan to support the procurement of commodities and materials with recycled content, referencing the intent of Section 403.7065, F.S. The Vendor shall also provide a plan, if applicable, for reducing or handling hazardous waste generated by the Vendor's company, referencing Rule 62-730.160, F.A.C. The Department of Environmental Protection (DEP) requires any generator of hazardous waste materials exceeding certain thresholds to have a valid and current hazardous waste generator identification number. This identification number shall be submitted as part of the Vendor's explanation of its hazardous waste plan and shall explain, in detail, its handling and disposal of this waste.

6.3 Intellectual Property

To the extent that the Contract requires a Contractor to produce original writing, sound recordings, pictorial reproductions, drawings, other graphic representation, or works of any similar nature, the Department has the right to use, duplicate, and disclose such materials, in whole or in part, in any manner, for any purpose whatsoever, and to allow its agents to do the same. If the materials developed are subject to copyright, trademark, patent, or legal title, then every right, interest, claim, or demand of any kind, in and to any patent, trademark or copyright, or application for the same, will vest in the Florida Department of State for the exclusive use and benefit of the State. Under Section 286.021, F.S., no person, firm, or corporation, including parties to the Contract, shall be entitled to use the copyright, patent, or trademark without the prior written consent of the Florida Department of State.

The Department shall have unlimited rights to use, disclose, or duplicate, for any purpose whatsoever, all information and data developed, derived, documented, or furnished by the Vendor or Contractor. All computer programs, documents, and other intellectual property produced as part of the Contract shall become the exclusive property of the Florida Department of State, except for data processing software developed by the Department under Section 119.084, F.S. The Vendor or Contractor and its employees and agents may not remove any such property without the express written consent of the Department.

The Vendor or Contractor, without exception, shall indemnify and hold harmless the Department, and its employees, from liability of any nature or kind, including costs and expenses, for, or on account of, any copyrighted, patented, or unpatented invention,

process, or article, manufactured or supplied by the Vendor or Contractor. The Vendor or Contractor has no liability when such claim is solely and exclusively due to the combination, operation, or use of any article equipment or data not supplied by the Vendor or Contractor or is based solely and exclusively upon the Department's alteration of the article. The Department will provide prompt written notification of a claim regarding copyright or patent infringement and afford the Vendor or Contractor full opportunity to defend the action and control the defense of such claim. If such a claim is made or is pending, the Vendor or Contractor may, at its option and expense, procure for the Department the right to continue use, replacement, or modification of the article to render it non-infringing. (If none of the alternatives are reasonably available, the Department agrees to return the article to the Contractor upon its request and receive reimbursement, fees, and costs, if any, as may be determined by a court of competent jurisdiction.) If the Vendor or Contractor uses any design, device, or material covered by letter, patent, or copyright, it is mutually agreed and understood, without exception, that the Contract prices shall include all royalties or costs arising from the use of such design, device, or materials.

6.4 Insurance

The awarded Vendor or Contractor agrees to provide adequate, comprehensive insurance coverage and hold such insurance during the existence of the Contract. The awarded Vendor or Contractor accepts full responsibility for identifying and determining the type(s) and extent of insurance necessary to provide reasonable financial protection for the awarded Vendor or Contractor and the Department under the Contract. At a minimum, such insurance shall include workers' compensation (if the awarded Vendor employs workers) and employer's liability coverage, per Florida statutory limits, covering all employees engaged in any Contract work; commercial general liability coverage; and automobile liability insurance covering all vehicles owned or otherwise used in the course of Contract performance. The Department must be included as an additional named insured on the Contractor's Commercial General Liability and Automobile insurance policies related to the Contract. The awarded Vendor or Contractor may be required to furnish the Department with written verification of such insurance coverage upon request. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida. The Department reserves the right to require additional insurance where appropriate.

If the awarded Vendor or Contractor is a State agency or subdivision as defined in Section 768.28, F.S., the awarded Vendor or Contractor shall furnish the Department, upon request, written verification of liability protection in accordance with Section 768.28, F.S. Nothing herein shall be construed to extend any party's liability beyond that provided in Section 768.28, F.S.

6.5 PCard Payments

Upon mutual agreement of both the Department and the awarded Vendor, the Vendor will accept and receive payments via PCard in the same manner it receives other Visa card purchases. To find out more about the State's PCard program, Vendors may visit: https://www.dms.myflorida.com/business_operations/state_purchasing/state_contracts_and_agreements/state_term_contracts/purchasing_card_services.

6.6 Special Conditions

6.6.1 Retention of Records and Documentation

A. Public Records Law

The Vendor or Contractor agrees to (a) keep and maintain public records required by the Department in order to perform the service; (b) upon request

from the Department's custodian of public records, provide the Department with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of the Contract if the Vendor does not transfer the records to the Department; and (d) upon completion of the Contract, transfer, at no cost, to the Department all public records in possession of the Vendor or keep and maintain public records required by the Department to perform the service. If the Vendor transfers all public records to the Department upon completion of the Contract, the Vendor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Vendor keeps and maintains public records upon completion of the Contract, the Vendor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Department, upon request from the Department's custodian of public records, in a format that is compatible with the information technology systems of the Department. Pursuant to Section 287.058(1)(c), F.S., the Department is allowed to unilaterally cancel the Contract for refusal by the Contractor to allow public access to all documents, papers, letters, or other material made or received by the Vendor in conjunction with the Contract, unless the records are exempt from Section 24(a) of Art. I of the State Constitution and Section 119.07(1), F.S.

If the Vendor has questions regarding the application of Chapter 119, F.S., to the Vendor's duty to provide public records relating to the Contract, contact the custodian of public records at:

Florida Department of Corrections
ATTN: Public Records Unit
501 South Calhoun Street
Tallahassee, Florida 32399-2500
Telephone: (850) 717-9774
Fax: (850) 922-4355

Website:
https://floridadoc.govqa.us/WEBAPP/_rs/(S(mxurvkhn004wtw1eymm15f4x))/SupportHome.aspx

B. Audit Requirements

a) The awarded Vendor or Contractor agrees to maintain books, records, and documents (including electronic storage media) in accordance with Generally Accepted Auditing Standards (GAAS).
b) The awarded Vendor or Contractor agrees to include all record-keeping requirements in all subcontracts and assignments related to the Contract.
c) The awarded Vendor or Contractor shall ensure that a financial and compliance audit is conducted in accordance with the applicable financial and compliance audit requirements as specified in the Contract and CFO Memorandum #20 (2021-22), which is incorporated herein as if fully stated.

C. Record Retention

The awarded Vendor or Contractor agrees to retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertaining to the Contract following termination of the Contract for the timeframes required by the Florida Department of State, General Records Schedule, GS1-SL, which can be found at the following link: https://dos.myflorida.com/library-archives/records-management/general-records-schedules/. The Vendor or Contractor shall maintain complete and accurate record-keeping and documentation as required by the Department and the terms of the Contract. All invoices and documentation must be clear and legible for audit purposes. Copies of all records and documents shall be made available for the Department upon request, or no more than two (2) Business Days upon request, if stored at a different site location than the address listed on Attachment II- Vendor's Contact Information or the Contract. Any records not available at the time of an audit will be deemed unavailable for audit purposes. Violations will be noted and forwarded to the Department's Inspector General for review. The Vendor must retain all documents for the appropriate timeframes listed in the GS1-SL record schedule following termination of the Contract, or, if an audit has been initiated and audit findings have not been resolved at the appropriate timeframes, the records shall be retained until resolution of audit findings. The Vendor shall cooperate with the Department to facilitate the duplication and transfer of any said records or documents during the required retention period.

The awarded Vendor or Contractor shall advise the Department of the location of all records pertaining to the Contract and shall notify the Department by certified mail within 10 Days if and when the records are moved to a new location.

6.6.2 Cooperation with the Inspector General

In accordance with Section 20.055(5), F.S., the Vendor, Contractor, and any subcontractor, understands and will comply with its duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing concerning the Contract.

6.6.3 Cooperation with the Florida Legislature

In accordance with Section 287.058(7), F.S., the Vendor or Contractor agrees to disclose any requested information relevant to the performance of the Contract to members or staff of the Florida Senate or Florida House of Representatives, as required by the Florida Legislature. The Vendor or Contractor is strictly prohibited from enforcing any nondisclosure clauses that conflict with this requirement.

6.6.4 Severability

The invalidity or unenforceability of any particular provision of this ITB or the Contract shall not affect the enforceability of any other provisions herein and shall be construed in all respects as if such invalid or unenforceable provision was omitted, so long as the material purposes of the Contract can still be determined and effectuated.

6.6.5 Employment of Department Personnel

The Vendor or Contractor shall not knowingly engage, employ, or utilize any current or former employee of the Department where such employment conflicts with Section 112.3185, F.S.

6.6.6 Legal Requirements

The applicable provision(s) of all federal, State, and local laws, and all ordinances, rules, prodecures and regulations shall govern development, submittal, and evaluation of all Bids received in response to this ITB and shall govern any claims and disputes which may arise between Vendors and the State of Florida, by and through its officers, employees and authorized representatives, or any other person, natural or otherwise. Lack of knowledge by any Vendor shall not constitute a cognizable defense against the legal effect thereof.

The Contractor shall perform in accordance with all applicable federal and State laws, rules, regulations, policies, and Department's rules and procedures. All such laws, rules, regulations, policies, and procedures, current and/or as revised, are incorporated herein by reference and made a part of the resulting Contract. The Contractor and the Department shall work cooperatively to ensure service delivery is in complete compliance with applicable legal framework.

6.6.7 Prison Rape Elimination Act (PREA)

The Vendor or Contractor shall comply with the national standards to prevent, detect, and respond to prison rape under the Prison Rape Elimination Act (PREA), 28 C.F.R. Part 115. The Vendor or Contractor's staff who will not enter the secured perimeter, but can be on property in the presence of an inmate, shall also comply with all Department policies and procedures that relate to PREA (see Department Procedure 602.053, "Prison Rape: Prevention, Detection, and Response") and immediately report any suspected/reported PREA violations to the Contract Manager for the Department verbally and follow up with a written notification to the Contract Manager within 24 hours of learning about the Suspected PREA violation.

6.6.8 Security Requirements

The successful Vendor shall comply with the Department's security requirements and the Department's Restricted Procedure 602.016, "Entering and Exiting Department of Corrections Institutions". Attachment IV, Security Requirements for Contractors, is provided for reference. These requirements are subject to change.

6.6.9 Americans with Disabilities Act

The Contractor shall comply with the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, et seq. In the event of the Contractor's noncompliance with the nondiscrimination clauses, the ADA, or with any other such rules, regulations, or orders, the Contract may be canceled, terminated, or suspended, in whole or in part, and the Contractor may be declared ineligible for further Contracts.

6.6.10 Non-Discrimination

The selected Vendor shall not discriminate against any person in accordance with federal, State, or local law. No person, on the grounds of race, creed, color, national origin, age, sex, marital status, or disability, shall be excluded from participation in,

be denied the proceeds or benefits of, or be otherwise subjected to, discrimination in the performance of the Contract.

6.6.11 Independent Contractor Status

The awarded Vendor or Contractor shall be considered an independent Contractor in the performance of its duties and responsibilities under the Contract. The Department shall neither have nor exercise any control or direction over the methods by which the Contractor shall perform its work and functions other than as provided in this ITB and/or the Contract. Nothing is intended to, nor shall be deemed to, constitute a partnership, or a joint venture between the Contractor and the Department.

6.6.12 Assignment

The awarded Vendor or Contractor shall not assign its responsibilities or interests to another party without prior written approval of the Contract Manager, or designee. The Department shall, at all times, be entitled to assign or transfer its rights, duties, and obligations to another governmental agency of the State of Florida, upon giving written notice to the Vendor or Contractor.

6.6.13 Use of Funds for Lobbying Prohibited

The awarded Vendor or Contractor agrees to comply with the provisions of Section 216.347, F.S., which prohibits the expenditure of State funds for the purposes of lobbying the Legislature, the Judicial Branch of government, or a State agency.

6.6.14 Reservation of Rights

The Department reserves the exclusive right to make certain determinations regarding the service or performance requirements outlined in the Contract. The absence of the Department setting forth a specific reservation of rights does not mean that any provision regarding the services to be performed or commodities to be provided under the Contract is subject to mutual agreement. The Department reserves the right to make any and all determinations exclusively which it deems are necessary to protect the best interests of the State and the health, safety, and welfare of the Department's Inmates and of the general public, which is served by the Department, either directly or indirectly, through the Contract.

6.6.15 Right to Withdraw

The Department reserves the right to withdraw this ITB at any time and by doing so assumes no liability to any Vendor.

6.6.16 Safety Standards

Unless otherwise stipulated in this ITB, all manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act (OSHA) and any standards thereunder.

6.6.17 Confidentiality

The Vendor or Contractor shall maintain the confidentiality of individual participants receiving services in accordance with applicable local, State, and federal laws, rules, and regulations. The Department and Vendor or Contractor agree that all information and records obtained in the course of Contract performance shall be

subject to confidentiality and disclosure provisions of applicable federal and State statutes and regulations or procedures adopted pursuant thereto.

Except for individuals assigned to work on the Contract, the Vendor or Contractor agrees to keep all Department personnel information (i.e., Department staff telephone numbers, addresses, etc.) strictly confidential and shall not disclose said information to any person unless released in writing to do so by the Department.

6.6.18 Convicted Felons

No personnel assigned may be a convicted felon or have relatives either confined by, or under supervision of, the Department, unless an exception is granted by the Department.

6.6.19 Taxes

The State does not pay Federal Excise and Sales taxes on direct purchases of tangible personal property. Tax exemption number/certificate will be provided upon request. This exemption does not apply to purchases of tangible personal property made by Vendors who use the tangible personal property in the performance of contracts for the improvement of State-owned real property, as defined in Chapter 192, F.S.

6.6.20 Conflict of Law and Controlling Provisions

The Contract, plus any conflict of law issue, shall be governed by the laws of the State of Florida.

6.6.21 Termination

A. Termination at Will

The Contract may be terminated by the Department upon no less than 30 Days' notice and by the Vendor upon no less than 120 Days' notice, without cause, unless a lesser time is mutually agreed upon by both parties. Notice shall be delivered by certified mail (return receipt requested), by other method of delivery whereby an original signature is obtained, or in-person with proof of delivery.

B. Termination for Lack of Funds

In the event funds to finance the Contract become unavailable, the Department may terminate the Contract upon no less than 24 Hours' notice in writing to the Contractor. Notice shall be delivered by certified mail (return receipt requested), in-person with proof of delivery, or by other methods of delivery whereby an original signature is obtained. The Department will be the final authority as to the availability of funds.

C. Termination for Cause

If a breach of the Contract occurs by the Contractor, the Department may terminate the Contract for cause. The Department may elect to afford, at its exclusive option, an opportunity for the Contractor to cure the breach for cause within 30 Days upon written notice by the Department. Any breach of the Contract, which is still left uncured by the Vendor after the Department has elected to provide 30 Days to cure (remedy) the breach, may result in the Department's termination of the Contract upon 24 Hours' written notice by the Department. If the Department does not elect to afford an opportunity for the

Contractor to cure a breach (e.g., instances of egregious Contract conduct or other Contract actions which may be harmful to the Department), the Department may immediately terminate the Contract for cause, upon 24 Hours' written notice to the Contractor, as described in this section. Notice shall be delivered by certified mail (return receipt requested), in person with proof of delivery, or by another method of delivery whereby an original signature is obtained. If applicable, the Department may employ the default provisions in Chapter 60A-1, F.A.C. The provisions herein do not limit the Department's right to remedies at law or equity.

D. Termination for Unauthorized Employment

Violation of the provisions of Section 274A of the Immigration and Nationality Act shall be grounds for unilateral cancellation of the Contract.

E. Termination for Use of Forced Labor

In accordance with Section 287.1346(4)(a)2., F.S., if the Contractor is placed on the Forced Labor Vendor List, the Department may terminate the Contract immediately for cause.

6.6.22 Indemnification and Limitation of Liability

A. Indemnification

a) The awarded Vendor shall be liable for, and shall indemnify, defend, and hold the Department, its employees, agents, officers, heirs, and assignees harmless from any and all claims, suits, judgments, or damages including court costs and attorney's fees arising out of intentional acts, negligence, or omissions by the Vendor or Contractor, or its employees or agents, in the course of the Contract, including any claims or actions brought under the Civil Rights Act, Title 42 U.S.C. § 1983.

b) Nothing herein serves as a waiver of sovereign immunity by either party to which sovereign immunity may be applicable. Further, nothing herein constitutes consent by a State agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of the Contract.

B. Limitation of Liability

a) For all claims against the awarded Vendor or Contractor under the Contract, and regardless of the basis on which the claim is made, the awarded Vendor's or Contractor's aggregate liability for direct damages under the Contract will be limited to the greater of $200,000 or the dollar value of the Contract (which is the higher of the total estimated value of the Contract or two times the charges for services or commodities rendered by the awarded Vendor or Contractor under the Contract if no estimated value is determinable). This limitation will not apply to any claim arising under Section A. above, Indemnification, of the Contract or any provision of the Contract relating to insurance required to be provided by the awarded Vendor or Contractor.

b) Unless otherwise specifically enumerated in the Contract, no party will be liable to the other for special, indirect, punitive, or consequential damages, including lost data or records (unless the Contract requires the awarded Vendor or Contractor to back up data or records), even if the party has been advised that such damages are possible. No party will be liable for lost profits, lost revenue, or lost institutional operating savings.

c) For damages other than those excluded in the preceding paragraph, the Department's liability is limited to: 1) if the damage is the Department's failure to pay amounts due to the awarded Vendor or Contractor for services or commodities received and accepted by the Department pursuant to the Contract, then only the amount due for such services or commodities and any interest owed under Section 215.422, F.S.; or 2) in the event the damage is not related to the Department's failure to comply with the payment provisions of the Contract, to the maximum of the limited waiver of sovereign immunity provided for in Section 768.28, F.S.

6.6.23 Prison Rehabilitative Industries and Diversified Enterprises (PRIDE)

The Contractor agrees that any articles which are the subject of, or are required to carry out the Contract, shall be purchased from PRIDE, identified under Chapter 946, F.S., in the same manner and under the procedures set forth in Sections 946.515(2) and (4), F.S. The Contractor shall be deemed to be substituted for the Department in dealing with PRIDE, for the purposes of the Contract. This clause is not applicable to subcontractors, unless otherwise required by law. Available products, pricing, and delivery schedules may be obtained at https://www.pride-enterprises.org.

6.6.24 Products Available from the Blind or Other Handicapped (RESPECT)

It is expressly understood and agreed that any articles that are the subject of, or required to carry out, the Contract shall be purchased from a nonprofit agency for the blind or for the severely handicapped that is qualified pursuant to Chapter 413, F.S., in the same manner and under the same procedures set forth in Sections 413.036(1) and (2), F.S.; and for purposes of the Contract, the person, firm, or other business entity carrying out the provisions of the Contract shall be deemed to be substituted for this agency insofar as dealings with such qualified nonprofit agency are concerned. Additional information about the designated nonprofit agency and the products it offers is available at: http://www.respectofflorida.org.

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Attachment I – Price Sheet

The Department intends to issue an award to the Responsible Vendor who submits a Responsive Bid with the lowest Grand Total Hourly Labor Rate for each Zone. Vendors do not have to bid on all eight (8) Zones for their Bid to be considered Responsive, but they must bid on all items listed within a single Zone for their Bid to be considered Responsive. Bids must be firm hourly labor rates. Zoning maps are included in Attachment IX, and service locations are documented by Zone in Attachment X of this ITB. By submitting pricing below, the Vendor agrees that Contract renewal will be under the same terms and conditions as the initial Contract in accordance with Section 287.057(14), F.S., as referenced in Section 3.3.1, Contract Term and Renewal.

For each Zone Bid, the Vendor must also provide a Manufacturer's Suggested Retail Price (MSRP) Discount Rate of at least 10% or higher to be considered Responsive. The discount rate provided shall be applied to all parts and materials charged to the Department for services provided under the Contract.

ZONE 1 Hourly Labor Rate – Electrical Maintenance and Repair Services		
Item #	**Description**	**Hourly Labor Rate**
1	Master Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
2	Master Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
3	Master Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
4	Journeyman Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
5	Journeyman Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
6	Journeyman Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
	Zone 1 - Grand Total Hourly Labor Rate (Items 1 thru 6)	$
Electrical Parts and Materials		
7	MSRP% Discount (10% or higher)	%

COMPANY NAME _____ FEIN _____

Authorized Signature _____ Date _____

Printed Name and Title of Signer _____ Florida License Number _____

ZONE 2 Hourly Labor Rate – Electrical Maintenance and Repair Services		
Item #	**Description**	**Hourly Labor Rate**
1	Master Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
2	Master Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
3	Master Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
4	Journeyman Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
5	Journeyman Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
6	Journeyman Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
	Zone 2 - Grand Total Hourly Labor Rate (Items 1 thru 6)	$
Electrical Parts and Materials		
7	MSRP% Discount (10% or higher)	%

COMPANY NAME _____ FEIN _____

Authorized Signature _____ Date _____

Printed Name and Title of Signer _____ Florida License Number _____

ZONE 3 Hourly Labor Rate – Electrical Maintenance and Repair Services		
Item #	**Description**	**Hourly Labor Rate**
1	Master Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
2	Master Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
3	Master Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
4	Journeyman Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
5	Journeyman Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
6	Journeyman Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
	Zone 3 - Grand Total Hourly Labor Rate (Items 1 thru 6)	$
Electrical Parts and Materials		
7	MSRP% Discount (10% or higher)	%

COMPANY NAME _____ FEIN _____

Authorized Signature _____ Date _____

Printed Name and Title of Signer _____ Florida License Number _____

ZONE 4 Hourly Labor Rate – Electrical Maintenance and Repair Services		
Item #	**Description**	**Hourly Labor Rate**
1	Master Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
2	Master Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
3	Master Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
4	Journeyman Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
5	Journeyman Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
6	Journeyman Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
	Zone 4 - Grand Total Hourly Labor Rate (Items 1 thru 6)	$
Electrical Parts and Materials		
7	MSRP% Discount (10% or higher)	%

COMPANY NAME _____ FEIN _____

Authorized Signature _____ Date _____

Printed Name and Title of Signer _____ Florida License Number _____

ZONE 5 Hourly Labor Rate – Electrical Maintenance and Repair Services		
Item #	**Description**	**Hourly Labor Rate**
1	Master Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
2	Master Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
3	Master Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
4	Journeyman Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
5	Journeyman Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
6	Journeyman Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
	Zone 5 - Grand Total Hourly Labor Rate (Items 1 thru 6)	$
Electrical Parts and Materials		
7	MSRP% Discount (10% or higher)	%

COMPANY NAME _____ FEIN _____

Authorized Signature _____ Date _____

Printed Name and Title of Signer _____ Florida License Number _____

ZONE 6 Hourly Labor Rate – Electrical Maintenance and Repair Services		
Item #	**Description**	**Hourly Labor Rate**
1	Master Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
2	Master Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
3	Master Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
4	Journeyman Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
5	Journeyman Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
6	Journeyman Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
	Zone 6 - Grand Total Hourly Labor Rate (Items 1 thru 6)	$
Electrical Parts and Materials		
7	MSRP% Discount (10% or higher)	%

COMPANY NAME _____ FEIN _____

Authorized Signature _____ Date _____

Printed Name and Title of Signer _____ Florida License Number _____

ZONE 7 Hourly Labor Rate – Electrical Maintenance and Repair Services		
Item #	**Description**	**Hourly Labor Rate**
1	Master Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
2	Master Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
3	Master Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
4	Journeyman Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
5	Journeyman Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
6	Journeyman Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
	Zone 7 - Grand Total Hourly Labor Rate (Items 1 thru 6)	$
Electrical Parts and Materials		
7	MSRP% Discount (10% or higher)	%

COMPANY NAME _____ FEIN _____

Authorized Signature _____ Date _____

Printed Name and Title of Signer _____ Florida License Number _____

ZONE 8 Hourly Labor Rate – Electrical Maintenance and Repair Services		
Item #	**Description**	**Hourly Labor Rate**
1	Master Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
2	Master Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
3	Master Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
4	Journeyman Electrician – Hourly Labor Rate During Regular Business Hours, 8:30 a.m. to 4:00 p.m. Monday thru Friday, Excluding State Holidays	$
5	Journeyman Electrician – Hourly Labor Rate After Regular Business Hours, 4:01 p.m. to 7:59 a.m. Monday thru Friday, Excluding State Holidays	$
6	Journeyman Electrician – Hourly Labor Rate on Saturdays, Sundays, and State Holidays, 12:00 a.m. to 11:59 p.m.	$
	Zone 8 - Grand Total Hourly Labor Rate (Items 1 thru 6)	$
Electrical Parts and Materials		
7	MSRP% Discount (10% or higher)	%

COMPANY NAME _____ FEIN _____

Authorized Signature _____ Date _____

Printed Name and Title of Signer _____ Florida License Number _____

Attachment II – Vendor's Contact Information

The Vendor shall identify the contact information for the ITB and Contract terms in the table below.

	Vendor Contact Person for this ITB	Vendor Contact Person for the Contract Term (should the Vendor be awarded)
Name:		
Title:		
Address: (Line 1)		
Address: (Line 2)		
City, State, Zip Code		
Telephone: (Office)		
Telephone: (Mobile)		
Email:		

_____ _____

Authorized Vendor's Signature Date

Attachment III – Certification of Drug-Free Workplace Program

Section 287.087, Florida Statutes provides that, where identical tie Bids are received, preference shall be given to a Bid received from a Vendor that certifies it has implemented a drug-free workforce program. To have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or services that are being bid a copy of the statement specified in Subsection (1).
4. In the statement specified in Subsection (1), notify the employees that, as a condition of working on the commodities or Contractual services that are being bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of applicable laws, rules, and regulations.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Vendor Name:_____

Vendor Signature:_____

Attachment IV – Security Requirements for Contractors

Firm Representing: _____

Contract/Vendor
Employee Name: _____
(Print)

944.47 Introduction, removal, or possession of contraband; penalty.

(1)(a) Except through regular channels as authorized by the officer in charge of the Correctional Institution, it is unlawful to introduce into or upon the grounds of any state Correctional Institution, or to take or attempt to take or send or attempt to send therefrom, any of the following articles which are hereby declared to be contraband for the purposes of this Section, to wit:

1. Any written or recorded communication or any currency or coin given or transmitted, or intended to be given or transmitted, to any Inmate of any state Correctional Institution.

2. Any article of food or clothing given or transmitted, or intended to be given or transmitted, to any Inmate of any state Correctional Institution.

3. Any intoxicating beverage or beverage which causes or may cause an intoxicating effect.

4. Any controlled substance as defined in Section 893.02(4), marijuana as defined in Section 381.986, hemp as defined in Section 581.217, industrial hemp as defined in Section 1004.4473, or any prescription or nonprescription drug having a hypnotic, stimulating, or depressing effect.

5. Any firearm or weapon of any kind or any explosive substance.

6. Any cellular telephone or other portable communication device intentionally and unlawfully introduced inside the secure perimeter of any state Correctional Institution without prior authorization or consent from the officer in charge of such Correctional Institution. As used in this subparagraph, the term “portable communication device” means any device carried, worn, or stored which is designed or intended to receive or transmit verbal or written messages, access, or store data, or connect electronically to the Internet or any other electronic device and which allows communications in any form. Such devices include, but are not limited to, portable two-way pagers, hand-held radios, cellular telephones, Blackberry-type devices, personal digital assistants or PDA’s, laptop computers, or any components of these devices which are intended to be used to assemble such devices. The term also includes any new technology that is developed for similar purposes. Excluded from this definition is any device having communication capabilities which has been approved or issued by the department for investigative or institutional security purposes or for conducting other state business.

7. Any vapor-generating electronic device as defined in Section 386.203, intentionally and unlawfully introduced inside the secure perimeter of any state Correctional Institution.

(a) It is unlawful to transmit or attempt to transmit to, or cause or attempt to cause to be transmitted to or received by, any Inmate of any state Correctional Institution any article or thing declared by this subSection to be contraband, at any place which is outside the grounds of such institution, except through regular channels as authorized by the officer in charge of such Correctional Institution.

(b) It is unlawful for any Inmate of any state Correctional Institution or any person while upon

the grounds of any state Correctional Institution to be in actual or constructive possession of any article or thing declared by this Section to be contraband, except as authorized by the officer in charge of such Correctional Institution.

(2)(a) A person who violates this Section as it pertains to an article of contraband described in subparagraph (1)(a)1., subparagraph (1)(a)2., or subparagraph (1)(a)6. commits a felony of the third degree, punishable as provided in Section 775.082, Section 775.083, or Section 775.084. A person who violates this Section as it pertains to an article of contraband described in subparagraph (1)(a)7. commits a misdemeanor of the first degree, punishable as provided in Section 775.082 or Section 775.083. Otherwise, a violation of this Section is a felony of the second degree, punishable as provided in Section 775.082, Section 775.083, or Section 775.084.

(b) A violation of this Section by an employee, as defined in Section 944.115(2)(b), who uses or attempts to use the powers, rights, privileges, duties, or position of her or his employment in the commission of the violation is ranked one level above the ranking specified in Section 921.0022 or Section 921.0023 for the offense committed.

In addition to the statutory requirements, these are additional security guidelines:

(1) Absolutely, no transactions between Contract personnel and Inmates are permitted. This includes, but is not limited to, giving or receiving cigarettes, stamps, or letters.

(2) No communication with Inmates, verbal or otherwise, is permitted without the authorization of the officer-in-charge.

(3) Keep all keys in your pockets. Do not leave keys in the ignition locks of motor vehicles. All vehicles must be locked, and windows rolled up when parked on state property. Wheel-locking devices may also be required.

(4) Establish with the Institutional Warden and/or Chief of Security where construction vehicles should be parked and staging area for materials storage.

(5) Obtain formal identification (driver's license or non-driver's license obtained from the Department of Highway Safety and Motor Vehicles). This identification must be presented each time you enter or depart the institution.

(6) Strict tool control will be enforced at all times. Tools within the Correctional Institution are classified as Class AA, A, or B.

(a) Class AA tools are defined as any tool that can be utilized to cut chain link fence fiber or razor wire rapidly and effectively.

(b) Class A tools are defined as those tools which, in their present form, are most likely to be used in an escape or to do bodily harm to staff or Inmates.

(c) Class B tools are defined as tools of a less hazardous nature. Every tool is to be geographically controlled and accounted for at all times.

(d) At the end of the workday, toolboxes will be removed from the compound or to a secure area as directed by security staff. You must have two copies of the correct inventory with each toolbox; one copy will be used and retained by security staff who will search and ensure a proper inventory of tools each time the toolbox is brought into the facility, the other copy will remain with the toolbox at all times. Tools should be kept to a minimum (only those tools necessary to complete your job). All lost tools must be reported to the Chief of Security (Colonel or Major) **immediately**. No Inmate will be allowed to leave the area until the lost tool is recovered.

(7) Prior approval must be obtained from the Chief of Security before bringing any powder-activated tools onto the compound. Strict accountability of all powder loads and spent cartridges is required.

(8) All construction materials will be delivered into the compound on trucks entering through the sallyport gate. As the security check of vehicles is an intensive and time-consuming (10-15 minutes) process, the contractor is requested to minimize the number of deliveries.

(9) Control end-of-day construction materials and debris. Construction materials and debris can be used as weapons or as a means of escape. Construction material will be stored in locations agreed to by security staff, and debris will be removed to a designated location. Arrange for security staff to inspect the project area before construction personnel leave. This will aid you in assuring that necessary security measures are accomplished.

(10) Coordinate with the Warden and Chief of Security regarding any shutdown of existing systems (gas, water, electricity, electronics, sewage, etc.). Obtain institutional approval before shutting down any existing utility system. Arrange for alternative service (if required) and expeditious re-establishment of the shutdown system.

(11) With the intent of maintaining security upon the institution's grounds, a background check will be made upon all persons employed by the contractor or who work on the project.

The Department, represented by the institution's Warden, reserves the right to reject any person whom it determines may be a threat to the security of the institution.

_____
Contract/Vendor Signature

_____ _____
Date FDC Staff Witness Signature

Attachment V – Foreign Country of Concern Attestation (PUR 1355)

This form must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a Governmental Entity which would grant the entity access to an individual's Personal Identifying Information. Capitalized terms used herein have the definitions ascribed in Rule 60A-1.020, F.A.C.

Name of Entity:_____ is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name:_____

Title:_____

Signature:_____ Date:_____

Attachment VI – Forced Labor Vendor Attestation (PUR 2024)

Part A: Use of Coercion for Labor and Services

Pursuant to Section 787.06(14), Florida Statutes, this portion of the form **must be completed by an officer or representative of the nongovernmental entity** executing, renewing, or extending a contract with a governmental entity.

The entity named below does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Entity Name: _____

Representative/Officer's Printed Name: _____

Representative/Officer's Title: _____

Signature: _____ Date: _____

Attachment VII – Pass/Fail Requirement Certification and Non-Collusion Certification

1. **Business/Corporate Experience**
   The Vendor must be a Florida Certified Electrical Contractor who has been actively and regularly engaged in the electrical contracting business under the same business name for a minimum of five (5) years, performing the same scope and scale of work specified in this ITB for commercial or governmental agencies.

2. **Prime Vendor**
   The Vendor certifies it will act as the Prime Vendor to the Department for all services provided under the Contract.

3. **Performance Guarantee/Bond**
   The Vendor certifies that it can demonstrate their ability to meet the performance guarantee/bond requirements. Within 10 Business Days of Contract execution, the Vendor shall furnish the Department a performance bond or irrevocable letter of credit in the amount of $10,000.00 or the average annual price of the Contract (averaged from the initial term of the Contract). The bond or letter of credit will be used to guarantee at least satisfactory performance by the Vendor throughout the term of the Contract (including renewal years).

4. **Meets Legal Requirements**
   The Vendor certifies that its proposed offering/solution, and all services to be provided under the Contract shall be compliant with all laws, rules, and other authority applicable to providing the services including, but not limited to, Florida's Open Government laws (Article I, Section 24, Florida Constitution, Chapter 119, F.S.).

5. **Financial Stability**
   The Vendor attests to its positive financial standing and that its current Dun & Bradstreet (D&B) Financial Stress Score has a Financial Stress Class of 1, 2, 3 or 4.

6. **Statement of No Inducement**
   The Vendor certifies that it has made no attempt and will make no attempt to induce any other person or firm to submit or not to submit a Reply. Further, the Vendor certifies its Bid contained herein is submitted in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive Bid.

7. **Statement of Non-Disclosure**
   The Vendor certifies that neither the price(s) contained in this Bid, nor the approximate amount of this Bid have been disclosed prior to award, directly or indirectly, to any other Vendor or to any competitor.

8. **Statement of Non-Collusion**
   The Vendor certifies that the prices and amounts in its Bid have been arrived at independently, without consultation, communications, or agreement with any other Vendor or with any entity for the purpose of restricting competition.

9. **Statement of Data Security**
   The Vendor attests that all data generated, used, or stored by the Vendor pursuant to the Contract will reside and remain in the United States and will not be transferred outside of the United States.

10. Scrutinized Company Certification

A. If a contract is for goods or services of any amount, the Vendor certifies:

- The Vendor has completed the "Quarterly List of Scrutinized Companies" section of Form 7801.

B. If a contract for goods or services could be at or above $1 million, the Vendor also certifies:

- The Vendor has completed the "Scrutinized List of Prohibited Companies" section of Form 7801.

C. The Vendor agrees that the Agency can immediately terminate the Contract for cause or disqualify the Vendor from further consideration of a contract if the following is discovered:

- The Vendor is found to have submitted a false certification, after providing notice in accordance with Section 287.135(5)(a), F.S.;
- The Vendor is placed on a list created pursuant to Section 215.473, F.S., relating to scrutinized active business operations in Iran; or
- The Vendor is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

D. The Vendor understands the following:

- The Agency may, on a case-by-case basis, make exceptions to these requirements as permitted in Section 287.135(4), F.S.; and
- An unsuccessful Vendor has no right to protest the award of a contract or renewal on the basis of a false certification, in accordance with Section 287.135(6), F.S.

11. E-Verify

Every public employer, contractor, and subcontractor shall register with and use the E-Verify system, https://www.e-verify.gov/employers, to verify the work authorization status of all newly hired employees.

A. **The Vendor or Contractor has completed and submitted DMS Form PUR 7801, included as Attachment VIII, prior to contract execution and agrees to re-submit this completed form each year on the contract anniversary date**.

B. **The Vendor or Contractor has included proof of its E-Verify registration prior to Contract execution.**

C. The Vendor or Contractor understands that it shall be unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the State, an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States, in accordance with Section 448.09, F.S.

D. The Vendor or Contractor understands that it must request and maintain an affidavit for all Subcontractors stating that the Subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The primary Vendor certifies that it will provide subcontractor affidavit(s) to the Department at any time the Department requests.

12. Foreign Countries of Concern Attestation

A. The Vendor understands that, if awarded, it will have access to personal identifying information as "personal information" as defined in Section 501.171, F.S.

B. The Vendor has included a completed DMS Form PUR 1355 and a Form PUR 7801.

13. Foreign Gifts, Interest and Contracts

In submitting this bid, proposal, or reply, the Vendor certifies the following:

A. The Vendor has completed the Section 286.101, F.S. required disclosures section of PUR 7801;

B. If applicable, the Vendor has provided a list to the Department, prior to submission of its bid, proposal, or reply, of previous disclosures that were made subject to the requirements of Section 286.101(3), F.S.; and

C. The Vendor understands that it is a continuing requirement of this procurement process to make disclosures in accordance with Section 286.101, F.S.

14. The Vendor has completed the PUR 7801 section that relates to the following:

A. Convicted Vendor List
B. Discriminatory Vendor List
C. Antitrust Violator Vendor List
D. Suspended Vendor List

15. Forced Labor Vendor List:

Vendor has completed DMS Form PUR 7801 and DMS Form PUR 2024; and understands that pursuant to Section 287.1346, F.S., a Vendor on the Forced Labor Vendor List:

A. May NOT be awarded a contract or perform work as a contractor, supplier, subcontractor, or consultant with an agency for the provision of commodities; or

B. May NOT transact business for the provision of commodities with any agency

C. May have a contract immediately terminated in accordance with Section 287.1346(4)(a)2., F.S., if the Contractor is placed on the Forced Labor Vendor List.

Vendor Name: _____

Authorized Signature: _____

Printed Name of Authorized Signor: _____

NOTARY AFFIRMATION: STATE OF _____, COUNTY OF _____

Pursuant to Section 117.05(13)(a), F.S., the signor, subscribed before me by means of physical presence or online notarization, this _____ (Day) of _____(month), 20___, affirms the contents of this Attachment.

(Place Notary Seal Below) | Signature of Notary Public: _____

Name of Notary Typed, Printed, or Stamped: _____

Attachment VIII – Vendor Certification Form (PUR 7801)

I hereby certify the following on behalf of the vendor identified below:

Customer Indicator (Required, N/A, Determined by Vendor)	**Vendor Indicator** (Certified, N/A)	**Certification**
Required	Choose an item.	Regardless of the dollar value of the goods or services provided, in accordance with the requirements of Section 287.135(5), F.S., the vendor is not participating in a boycott of Israel and is not on the State Board of Administration's "Quarterly List of Scrutinized Companies that Boycott Israel," available at https://www.sbafla.com/governance/global-governance-mandates/
Required	Choose an item.	If the goods or services to be provided are $1 million or more, in accordance with the requirements of Section 287.135, F.S., the vendor is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Terrorism Sectors List (collectively, "Scrutinized List of Prohibited Companies"); does not have business operations in Cuba or Syria; and is not on the State Board of Administration's "Scrutinized List of Prohibited Companies" available under the quarterly reports section at https://www.sbafla.com/reporting/
Required	Choose an item.	The vendor is not on the Suspended Vendor List; it and its suppliers, subcontractors, or consultants to be utilized under the contract are not on the Convicted Vendor, Discriminatory Vendor, or Antitrust Violator Vendor Lists; and there is no pending or threatened action, proceeding, or investigation, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish the vendor's ability to satisfy the contract obligations. The vendor is hereby informed of the provisions of Sections 287.133(2)(a), 287.134(2)(a), and 287.137(2)(a), F.S., that identify the impacts to the vendor's ability or its affiliates' ability to respond to the competitive solicitations of a public entity; to be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity; or to transact business with a public entity if it, or its affiliates, are placed on the Convicted Vendor, Discriminatory Vendor, or Antitrust Violator Vendor Lists of the Department of Management Services. The vendor is hereby further informed of the provisions of Section 287.1351, F.S., that identify the impacts to the vendor's ability to enter into or renew a contract with an agency, as defined in Section 287.012, F.S., if it is placed on the Suspended Vendor List of the Department of Management Services.
Required	Choose an item.	If the contract grants the vendor access to an individual's personal identifying information, the vendor is not prohibited from entering into the contract pursuant to Section 287.138, F.S., and has completed the Form PUR 1355, "Foreign Country of Concern Attestation Form," available at http://www.flrules.org/Gateway/reference.asp?No=Ref-15843, and attached it hereto.

N/A	Choose an item.	If the vendor is a common carrier, as defined in Section 908.111, F.S., or a contracted carrier, it is not prohibited from entering into the contract pursuant to Section 908.111, F.S., and has completed the Form PUR 1808, "Common Carrier or Contracted Carrier Attestation Form," available at http://www.flrules.org/Gateway/reference.asp?No=Ref-14614, and attached it hereto.
Required	Choose an item.	The vendor is registered with, and uses, the E-Verify system for all newly hired employees in accordance with Section 448.095, F.S.; and has not, within the last year, had a contract terminated under Section 448.095(5)(c), F.S., by a public employer, contractor, or subcontractor, as defined by Section 448.095(1), F.S.
Required	Choose an item.	The vendor is in compliance with all applicable disclosure requirements set forth in Section 286.101, F.S., and has not been deemed ineligible for a grant or contract funded by a state agency pursuant to Section 286.101(7), F.S.
Required	Choose an item.	If the contract is between a nongovernmental entity and a governmental entity, in accordance with Section 787.06, F.S., the vendor has completed an affidavit signed by an officer or a representative of the vendor under penalty of perjury attesting that the vendor does not use coercion for labor or services as defined in Section 787.06, F.S.

By signing below, I certify that I am authorized to complete and submit this Vendor Certification Form on behalf of the vendor.

Vendor Information

Name

FEIN

Signatory

Signature Date

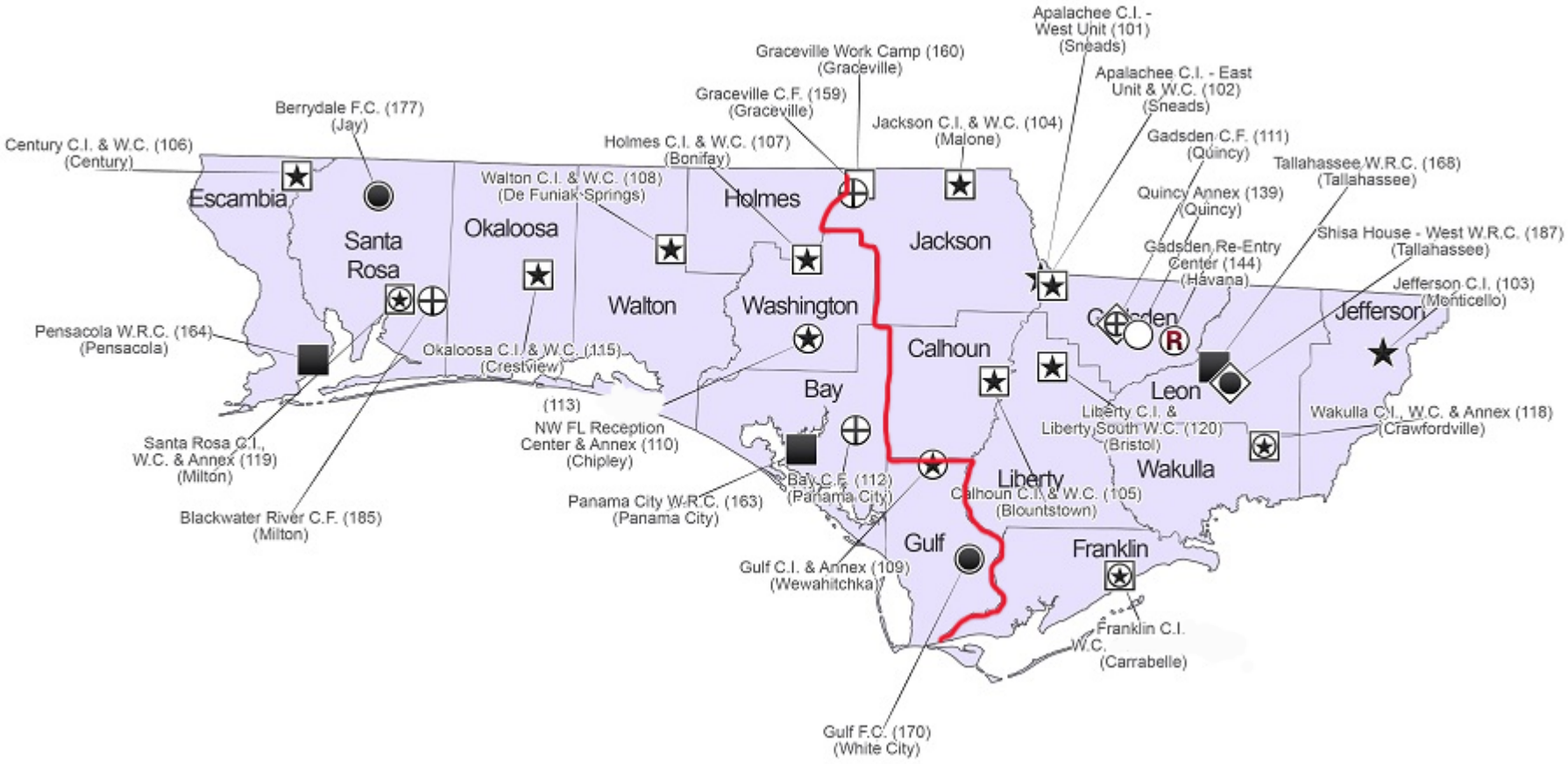
Typed or Printed Name

Title

Attachment IX – Zoning Maps

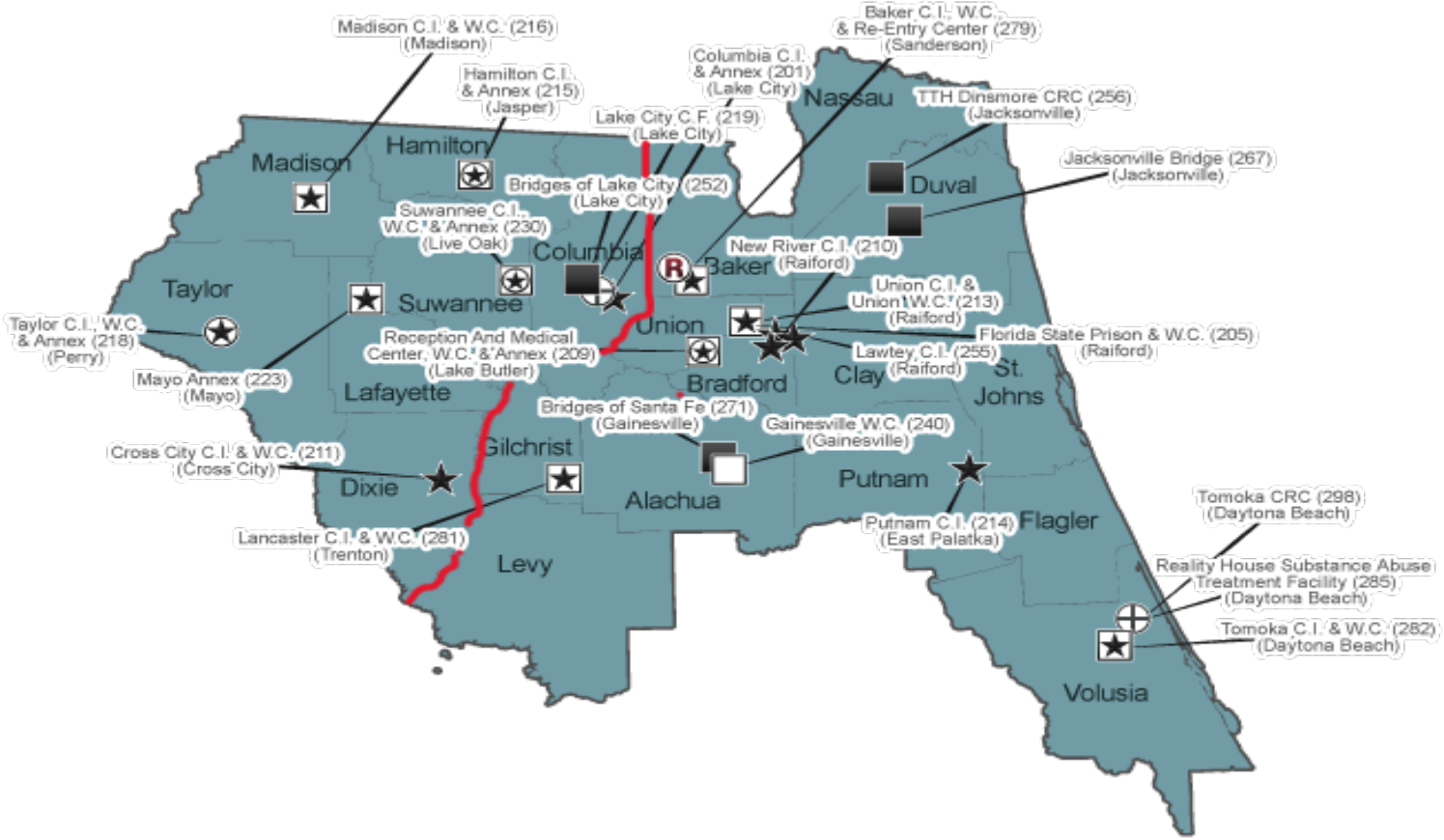
Zone 1

Zone 2



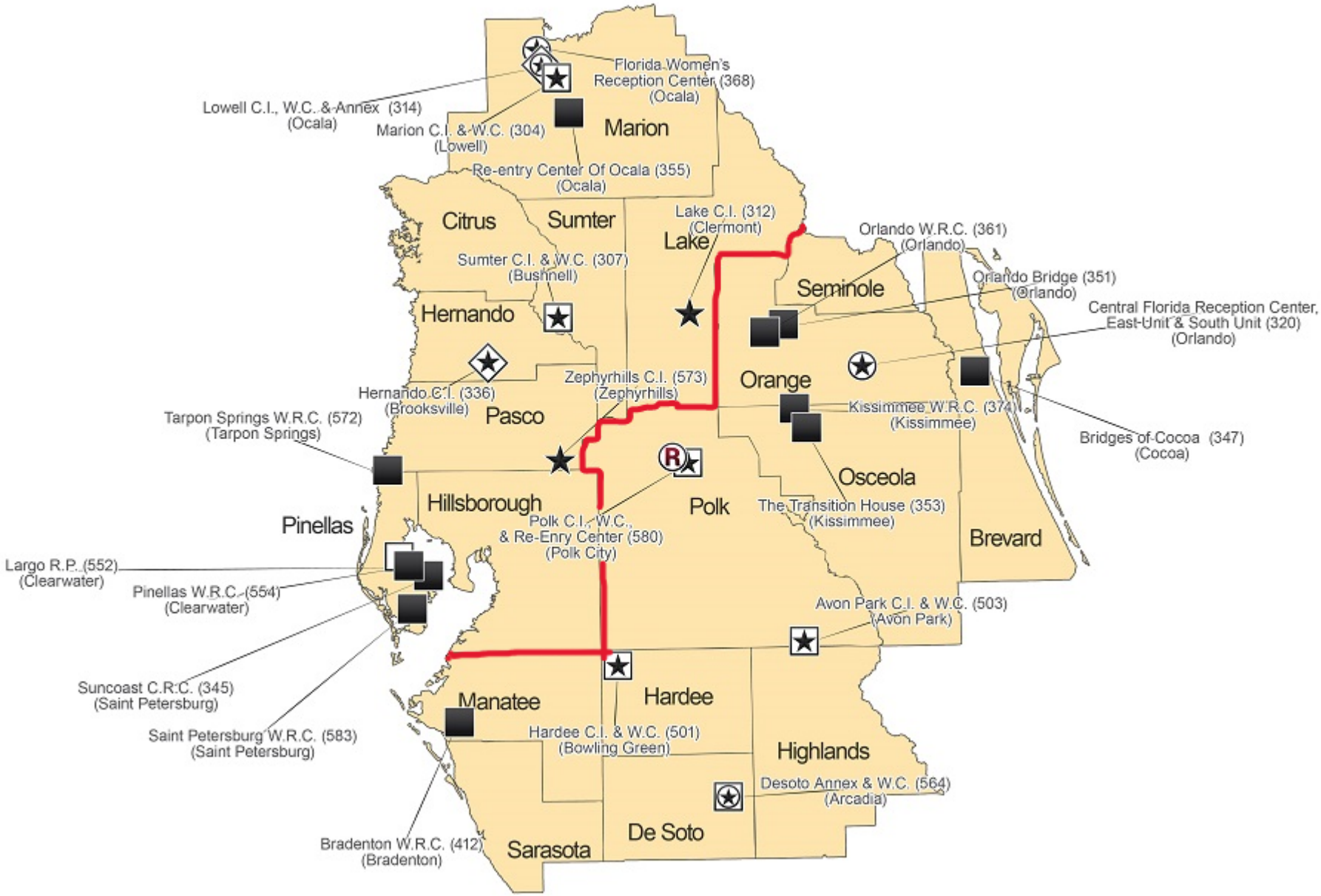
Zone 3

Zone 4


Madison C.I. & W.C. (216)
(Madison)
Hamilton C.I.
& Annex (215)
(Jasper)
Columbia C.I.
& Annex (201)
(Lake City)
Lake City C.F. (219)
(Lake City)
Baker C.I., W.C.
& Re-Entry Center (279)
(Sanderson)
Nassau
TTH Dinsmore CRC (256)
(Jacksonville)
Jacksonville Bridge (267)
(Jacksonville)
Madison
Hamilton
Bridges of Lake City (252)
(Lake City)
Duval
Suwannee C.I.,
W.C.'s & Annex (230)
(Live Oak)
Columbia
Baker
New River C.I. (210)
(Raiford)
Union C.I. &
Union W.C.'s (213)
(Raiford)
Taylor
Suwannee
Taylor C.I., W.C.
& Annex (218)
(Perry)
Reception And Medical
Center, W.C.'s & Annex (209)
(Lake Butler)
Union
Florida State Prison & W.C. (205)
(Raiford)
Lawtey C.I. (255)
(Raiford)
Clay
St.
Johns
Mayo Annex (223)
(Mayo)
Lafayette
Bradford
Bridges of Santa Fe (271)
(Gainesville)
Gainesville W.C. (240)
(Gainesville)
Gilchrist
Cross City C.I. & W.C. (211)
(Cross City)
Dixie
Alachua
Putnam
Tomoka CRC (298)
(Daytona Beach)
Putnam C.I. (214)
(East Palatka)
Flagler
Lancaster C.I. & W.C. (281)
(Trenton)
Levy
Reality House Substance Abuse
Treatment Facility (285)
(Daytona Beach)
Tomoka C.I. & W.C. (282)
(Daytona Beach)
Volusia

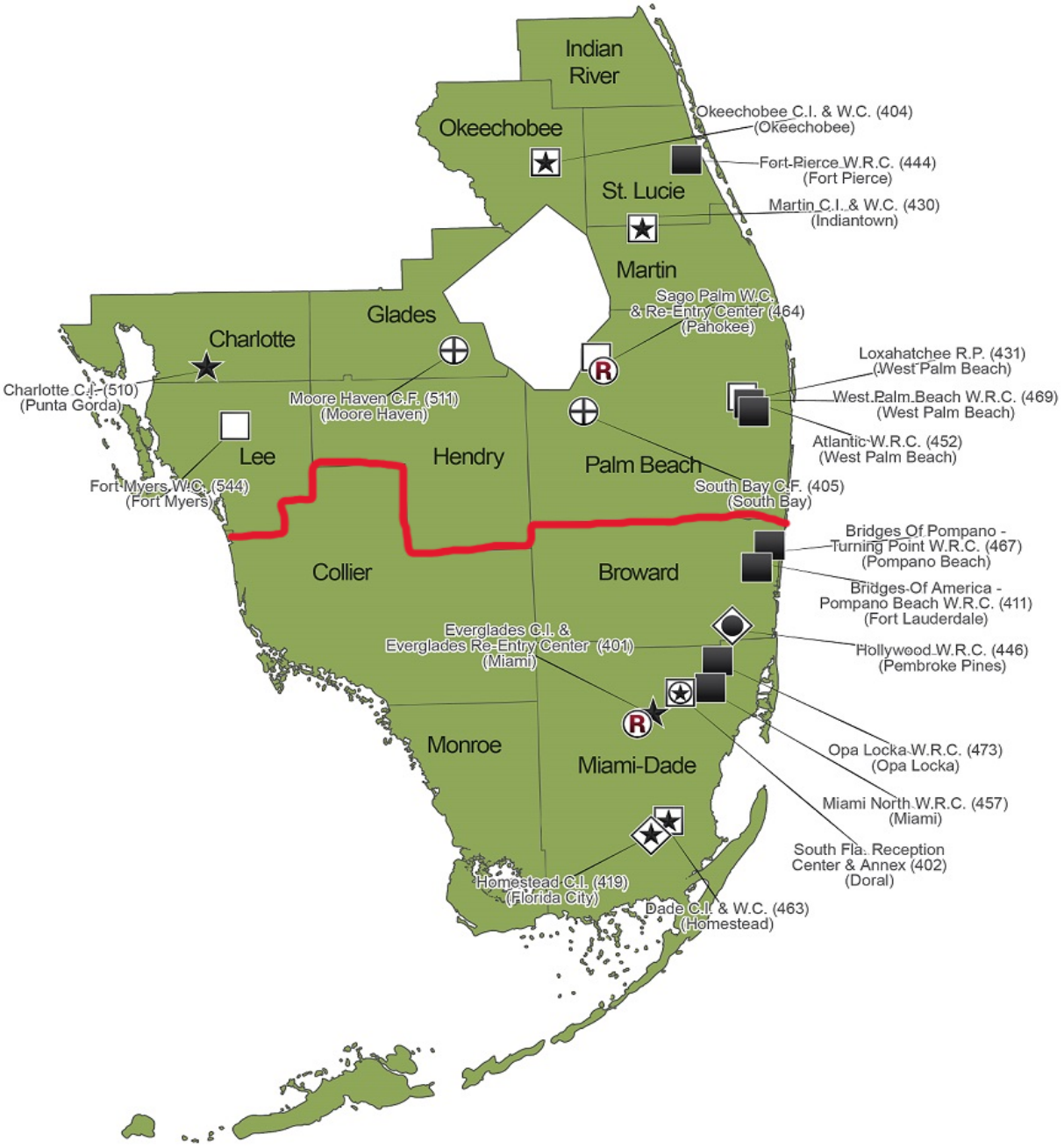
Zone 5

Zone 6


Florida Women's Reception Center (368) (Ocala)
Lowell C.I., W.C. & Annex (314) (Ocala)
Marion C.I. & W.C. (304) (Lowell)
Marion
Re-entry Center Of Ocala (355) (Ocala)
Citrus
Sumter
Lake C.I. (312) (Clermont)
Lake
Orlando W.R.C. (361) (Orlando)
Sumter C.I. & W.C. (307) (Bushnell)
Orlando Bridge (351) (Orlando)
Seminole
Hernando
Central Florida Reception Center, East Unit & South Unit (320) (Orlando)
Zephyrhills C.I. (573) (Zephyrhills)
Hernando C.I. (336) (Brooksville)
Orange
Pasco
Tarpon Springs W.R.C. (572) (Tarpon Springs)
Kissimmee W.R.C. (374) (Kissimmee)
Bridges of Cocoa (347) (Cocoa)
Osceola
Hillsborough
Polk
The Transition House (353) (Kissimmee)
Pinellas
Polk C.I., W.C., & Re-Enry Center (580) (Polk City)
Brevard
Largo R.P. (552) (Clearwater)
Pinellas W.R.C. (554) (Clearwater)
Avon Park C.I. & W.C. (503) (Avon Park)
Suncoast C.R.C. (345) (Saint Petersburg)
Manatee
Hardee
Saint Petersburg W.R.C. (583) (Saint Petersburg)
Hardee C.I. & W.C. (501) (Bowling Green)
Highlands
Desoto Annex & W.C. (564) (Arcadia)
De Soto
Bradenton W.R.C. (412) (Bradenton)
Sarasota

Zone 7

Zone 8


Indian River
Okeechobee
St. Lucie
Martin
Glades
Charlotte
Lee
Hendry
Palm Beach
Collier
Broward
Monroe
Miami-Dade
Okeechobee C.I. & W.C. (404) (Okeechobee)
Fort Pierce W.R.C. (444) (Fort Pierce)
Martin C.I. & W.C. (430) (Indiantown)
Sago Palm W.C. & Re-Entry Center (464) (Pahokee)
Loxahatchee R.P. (431) (West Palm Beach)
West Palm Beach W.R.C. (469) (West Palm Beach)
Atlantic W.R.C. (452) (West Palm Beach)
Charlotte C.I. (510) (Punta Gorda)
Moore Haven C.F. (511) (Moore Haven)
Fort Myers W.C. (544) (Fort Myers)
South Bay C.F. (405) (South Bay)
Bridges Of Pompano - Turning Point W.R.C. (467) (Pompano Beach)
Bridges Of America - Pompano Beach W.R.C. (411) (Fort Lauderdale)
Everglades C.I. & Everglades Re-Entry Center (401) (Miami)
Hollywood W.R.C. (446) (Pembroke Pines)
Opa Locka W.R.C. (473) (Opa Locka)
Miami North W.R.C. (457) (Miami)
South Fla. Reception Center & Annex (402) (Doral)
Homestead C.I. (419) (Florida City)
Dade C.I. & W.C. (463) (Homestead)

Attachment X – Service Locations

Zone	Major Institution	Facility ID Number	Facility Name	Supervising Institution	Address
1	*	106	Century CI	n/a	400 Tedder Rd Century, FL 32535
1		167	Century Work Camp	Century CI	400 Tedder Rd Century, FL 32535
1		164	Pensacola CRC	Century CI	3050 North "L" Street Pensacola, FL 32501
1	*	109	Gulf CI	n/a	500 Ike Steele Road Wewahitchka, Florida 32465-0010
1		150	Gulf Annex	Gulf CI	699 Ike Steel Road Wewahitchka, FL 32465
1		170	Gulf Forestry Camp	Gulf CI	3222 DOC Whitfield Rd White City, FL 32465
1	*	107	Holmes CI	n/a	3142 Thomas Drive Bonifay, FL 32425
1		162	Holmes Work Camp	Holmes CI	3182 Thomas Drive Bonifay, FL 32425
1	*	110	Northwest Florida Reception Center (NWFRC)	n/a	4455 Sam Mitchell Drive Chipley, FL 32428
1		125	NWFRC Annex	NWFRC	4455 Sam Mitchell Drive Chipley, FL 32428
1	*	115	Okaloosa CI	n/a	3189 Colonel Greg Malloy Road Crestview, FL 32539
1		161	Okaloosa Work Camp	Okaloosa CI	3189 Colonel Greg Malloy Road Crestview, FL 32539
1	*	119	Santa Rosa CI	n/a	5850 E. Milton Road Milton, FL 32583
1		135	Santa Rosa Annex	Santa Rosa CI	5850 E. Milton Road Milton, FL 32583

Zone	Major Institution	Facility ID Number	Facility Name	Supervising Institution	Address
1		127	Santa Rosa Work Camp	Santa Rosa CI	5850 E. Milton Road Milton, FL 32583
1	*	108	Walton CI	n/a	691 Institution Road Defuniak Springs, FL 32433
1		172	Walton Work Camp	Walton CI	301 Institution Road Defuniak Springs, FL 32433
2	*	102	Apalachee CI East (ACI)	n/a	35 Apalachee Drive Sneads, FL 32460
2		101	Apalachee CI West	Apalachee CI East	52 West Unit Drive Sneads, FL 32460
2	*	105	Calhoun CI	n/a	19562 SE Institution Drive Blountstown, FL 32424
2		165	Calhoun Work Camp	Calhoun CI	19564 Institution Drive Blountstown, FL 32424
2	*	113	Franklin CI	n/a	1760 Highway 67 North Carrabelle, FL 32322
2		124	Franklin Work Camp	Franklin CI	1760 Highway 67 North Carrabelle, FL 32322
2	*	144	Gadsden Re-Entry Center	n/a	630 Opportunity Lane Havana, FL 32333
2	*	104	Jackson CI	n/a	5563 10th Street Malone, FL 32445
2		166	Jackson Work Camp	Jackson CI	5607 10th Street Malone, FL 32445
2		160	Graceville Work Camp	Jackson CI	5230 Ezell Road Graceville, FL 32440
2	*	103	Jefferson CI	n/a	1050 Big Joe Road Monticello, FL 32344
2		168	Tallahassee CRC	Jefferson CI	2616A Springhill Road Tallahassee, FL 32310

Zone	Major Institution	Facility ID Number	Facility Name	Supervising Institution	Address
2	*	120	Liberty CI	n/a	11064 NW Dempsey Barron Road Bristol, FL 32321
2		142	Liberty South Unit	Liberty CI	11064 NW Dempsey Barron Road Bristol, FL 32321
2		139	Quincy Annex	Liberty CI	2225 Pat Thomas Pkwy Quincy, FL 32351
2	*	118	Wakulla CI	n/a	110 Melaleuca Drive Crawfordville, FL 32327
2		122	Wakulla Annex	Wakulla CI	110 Melaleuca Drive Crawfordville, FL 32327
2		173	Wakulla Work Camp	Wakulla CI	110 Melaleuca Drive Crawfordville, FL 32327
3	*	201	Columbia CI	n/a	216 SE Corrections Way Lake City, FL 32025
3		251	Columbia Annex	Columbia CI	216 SE Corrections Way Lake City, FL 32025
3		264	Columbia Work Camp	Columbia CI	216 SE Corrections Way Lake City, FL 32025
3	*	211	Cross City CI	n/a	568 NE 255th Street Cross City, FL 32628
3		269	Cross City East Unit	Cross City CI	568 NE 255th Street Cross City, FL 32628
3		262	Cross City Work Camp	Cross City CI	568 NE 255th Street Cross City, FL 32628
3	*	215	Hamilton CI	n/a	10650 SW 46th Street Jasper, FL 32052
3		250	Hamilton Annex	Hamilton CI	10650 SW 46th Street Jasper, FL 32052
3		263	Hamilton Work Camp	Hamilton CI	10650 SW 46th Street Jasper, FL 32052

Zone	Major Institution	Facility ID Number	Facility Name	Supervising Institution	Address
3	*	216	Madison CI	n/a	382 SW MCI Way Madison, FL 32340
3		289	Madison Work Camp	Madison CI	382 SW MCI Way Madison, FL 32340
3	*	223	Mayo Annex	n/a	8784 US 27 West Mayo, FL 32066
3		265	Mayo Work Camp	Mayo	8784 US 27 West Mayo, FL 32066
3	*	230	Suwannee CI	n/a	5964 US Hwy 90 Live Oak, FL 32060
3		231	Suwannee Annex	Suwannee CI	5964 US Hwy 90 Live Oak, FL 32060
3		232	Suwannee Work Camp	Suwannee CI	5964 US Hwy 90 Live Oak, FL 32060
3	*	218	Taylor CI	n/a	8501 Hampton Springs Rd Perry, FL 32348
3		224	Taylor Annex	Taylor CI	8501 Hampton Springs Rd Perry, FL 32348
3		227	Taylor Work Camp	Taylor CI	8501 Hampton Springs Rd Perry, FL 32348
4	*	279	Baker CI		20706 US Hwy 90 West Sanderson, FL 32087
4		275	Baker Re-Entry Center	Baker CI	20706 US Hwy 90 West Sanderson, FL 32087
4		261	Baker Work Camp	Baker CI	20706 US Hwy 90 West Sanderson, FL 32087
4	*	205	Florida State Prison (FSP)	n/a	23916 NW 83rd Avenue Raiford, FL 32083
4		206	FSP West Unit	FSP	23916 NW 83rd Avenue Raiford, FL 32083

Zone	Major Institution	Facility ID Number	Facility Name	Supervising Institution	Address
4		240	Gainesville Work Camp	Lawtey CI	1000 NE 55th Blvd Gainesville, FL 32609
4	*	281	Lancaster CI	n/a	3449 SW State Road 26 Trenton, FL 32693
4		280	Lancaster Work Camp	Lancaster CI	3449 SW State Road 26 Trenton, FL 32693
4	*	255	Lawtey CI	n/a	22298 NE County Road 200-B Lawtey, FL 32058
4	*	210	New River CI	n/a	8000 NW 80th Place Raiford, FL 32083
4	*	214	Putnam CI	n/a	128 Yelvington Road East Palatka, FL 32131
4	*	209	Reception and Medical Center (RMC)	n/a	7765 S County Road 231 Lake Butler, FL 32054
4		208	RMC West Unit	RMC	8183 SW 152nd Loop Lake Butler, FL 32054
4		221	RMC Work Camp	RMC	7765 S County Road 231 Lake Butler, FL 32054
4	*	282	Tomoka CI	n/a	3950 Tiger Bay Road Daytona Beach, FL 32124
4		284	Tomoka Work Camp	Tomoka CI	3950 Tiger Bay Road Daytona Beach, FL 32124
4	*	213	Union CI	n/a	25636 NE State Rd 16 Raiford, FL 32083
4		268	Union CI Work Camp	New River	136000 NE 258 Court Raiford, FL 32083
5	*	368	Florida Women's Reception Center (FWRC)	n/a	3700 NW 111th Place Ocala, FL 34482
5	*	336	Hernando CI	n/a	16415 Spring Hill Road Brooksville, FL 34604

Zone	Major Institution	Facility ID Number	Facility Name	Supervising Institution	Address
5	*	312	Lake CI	n/a	19225 US Hwy 27 Clermont, FL 34715
5	*	314	Lowell CI	n/a	11120 NW Gainesville Road Ocala, FL 34482
5		367	Lowell Annex	Lowell CI	11120 NW Gainesville Road Ocala, FL 34482
5		316	Lowell Work Camp	Lowell CI	11120 NW Gainesville Road Ocala, FL 34482
5	*	304	Marion CI	n/a	3269 NW 105th Street Lowell, FL 32663
5		364	Marion Work Camp	Marion CI	3269 NW 105th Street Lowell, FL 32663
5		552	Largo Road Prison	Polk CI	5201 Ulmerton Road Clearwater, FL 33760
5		583	St. Petersburg CRC	Polk CI	4237 8th Avenue South St. Petersburg, FL 33711
5	*	307	Sumter CI	n/a	9544 County Road 476B Bushnell, FL 33513
5		308	Sumter BTU	Sumter CI	9544 County Road 476B Bushnell, FL 33513
5		365	Sumter Work Camp	Sumter CI	9544 County Road 476B Bushnell, FL 33513
5	*	573	Zephyrhills CI	n/a	2739 Gall Blvd Zephyrhills, FL 33541
6	*	503	Avon Park CI	n/a	8100 Hwy 64 East Avon Park, FL 33825
6		504	Avon Park Work Camp	Avon Park CI	8100 Hwy 64 East Avon Park, FL 33825
6	*	320	Central Florida Reception Center (CFRC)	n/a	7000 HC Kelley Road Orlando, FL 32831

Zone	Major Institution	Facility ID Number	Facility Name	Supervising Institution	Address
6		321	CFRC East Unit	CFRC	7000 HC Kelley Road Orlando, FL 32831
6		323	CFRC South Unit	CFRC	7000 HC Kelley Road Orlando, FL 32831
6		374	Kissimmee CRC	CFRC	2925 Michigan Avenue Kissimmee, FL 34744
6		361	Orlando CRC	CFRC	7300 Laurel Hill Road Orlando, FL 32818
6	*	564	DeSoto Annex	n/a	13617 SE Hwy 70 Arcadia, FL 34266
6		560	DeSoto Work Camp	DeSoto CI	13617 SE Hwy 70 Arcadia, FL 34266
6	*	501	Hardee CI	n/a	6901 State Road 62 Bowling Green, FL 33834
6		563	Hardee Work Camp	Hardee CI	6899 State Road 62 Bowling Green, FL 33834
6	*	580	Polk CI	n/a	10800 Evans Road Polk City, FL 33868
6		562	Polk Work Camp	Polk CI	10800 Evans Road Polk City, FL 33868
7	*	510	Charlotte CI	n/a	33123 Oil Well Road Punta Gorda, FL 33955
7		544	Ft. Myers Work Camp	Charlotte CI	2575 Ortiz Avenue Ft. Myers, FL 33905
7	*	430	Martin CI	n/a	1150 SW Allapattah Road Indiantown, FL 34956
7		420	Martin Work Camp	Martin CI	100 SW Allapattah Road Indiantown, FL 34956
7		469	West Palm Beach CRC	Martin CI	261 W. Fairgrounds Road West Palm Beach, FL 33411

Zone	Major Institution	Facility ID Number	Facility Name	Supervising Institution	Address
7		452	Atlantic CRC	Martin CI	261 W. Fairgrounds Road West Palm Beach, FL 33411
7		431	Loxahatchee Road Prison	Martin CI	230 Sunshine Road West Palm Beach, FL 33411
7	*	404	Okeechobee CI	n/a	3420 NE 168th Street Okeechobee, FL 34972
7		407	Okeechobee Work Camp	Okeechobee CI	3420 NE 168th Street Okeechobee, FL 34972
7		464	Sago Palm Re-Entry Center	Okeechobee CI	500 Bay Bottom Rd Pahokee, FL 33476
8	*	463	Dade CI	n/a	19000 SW 377th Street Florida City, FL 33034
8	*	401	Everglades CI	n/a	1599 SW 187th Avenue Miami, FL 33194
8		441	Everglades Re-Entry Center	Everglades CI	1599 SW 187th Avenue Miami, FL 33194
8	*	419	Homestead CI	n/a	19000 SW 377th Street Florida City, FL 33034
8	*	402	South Florida Reception Center (SFRC)	n/a	14000 NW 41st Street Doral, FL 33178
8		403	SFRC South Unit	SFRC	14000 NW 41st Street Doral, FL 33178
8		473	Opa Locka CRC	SFRC	5400 NW 135th Street Opa Locka, FL 33054
8		446	Hollywood CRC	SFRC	8501 W Cypress Drive Pembroke Pines, FL 33025