PORT AUTHORITY NY NJ
AIR LAND RAIL SEA

March 13, 2025

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL MULTI-FACILITY ASBESTOS MATERIAL AND LEAD PAINT SERVICES AS REQUESTED ON A "TASK ORDER" BASIS FOR A FOUR-YEAR TERM (RFP# 6000002710) – ADDENDUM #1

Dear Sir or Madam:

The following are questions from Request for Proposals (RFP) recipients. The questions and the corresponding Port Authority of New York and New Jersey (the Authority) answers are provided for your information and use, as appropriate.

Question #1: Is the Authority able to provide the attendance and presentation from the March 12, 2025, pre-proposal meeting?

Answer #1: The Authority has attached the subject pre-proposal meeting's attendance and presentation for your reference.

Question #2: The RFP states "joint venture partnerships shall not be considered" but they are allowed for MBE/WBE/SDVOB participation. Can you clarify?

Answer #2: The Prime proposers not permitted to propose as a joint venture for the subject RFP. Subconsultant participation is not considered a joint venture partnership.

Question #3: Are both New York and New Jersey asbestos licenses required to be in hand at the time of proposing?

Answer #3: Yes, both New York and New Jersey asbestos licenses are required to be submitted at the time of proposal submission.

The date for receipt of proposals for the subject RFP remains 2:00 P.M. on March 25, 2025.

If you have any questions, please contact Edmund Mendrala at EMendrala@panynj.gov.

REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL MULTI-FACILITY ASBESTOS MATERIAL AND LEAD PAINT SERVICES AS REQUESTED ON A "TASK ORDER" BASIS FOR A FOUR-YEAR TERM

RFP# 6000002710

Pre-Proposal Attendance Sheet from March 12, 2025

Name	Email
Jon Vafiadis	JonV@taylorenvironmental.com
Roney Rivero	roney.rivero@oneatlas.com
Asquith, David	AsquithD@LiRo-Hill.com
Jake Dohm	Jacob.Dohm@ghd.com
Mahesh Sheth	msheth@haiderengineering.com
mary snoek	
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Helen Fallon	helen.fallon@gza.com
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Wallace, Michael	WallaceM@LiRo-Hill.com
Gerdts, Edward	EGerdts@trccompanies.com
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Cortalano, CJ	CJ.Cortalano@WestonSolutions.com
Charlea Chan	

PORT AUTHORITY NY NJ

PERFORMANCE OF EXPERT PROFESSIONAL MULTI-FACILITY ASBESTOS MATERIAL AND LEAD PAINT CONSULTING SERVICES AS REQUESTED ON A "TASK ORDER" BASIS FOR A FOUR-YEAR TERM

RFP# 6000002710

For Information Purposes Only. Requests for Proposals will supersede any information included in this presentation.

Pre-Proposal Presentation

March 12, 2025– 3:00 P.M.

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WELCOME & OVERVIEW

Edmund Mendrala, Solicitation Manager

AGENDA

- ❑ **Welcome –** ***Edmund Mendrala, Solicitation Manager | Procurement***
- ❑ **Supplier Diversity –** ***Ocean Stokes, Compliance Manager |Office of Diversity, Equity, and Inclusion***
- ❑ **Scope of Service Highlights –** ***Catherine McAdam, Senior Engineer of Construction | Engineering Department***
- ❑ **Insurance Requirements** ***– Ralph Marrero, Risk Analyst, Treasury | Risk Financing***
- ❑ **Procurement Process** ***– Edmund Mendrala, Solicitation Manager | Procurement***
- ❑ **Q&A**

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SUPPLIER DIVERSITY

Ocean Stokes – Compliance Manager

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Our Mission is to keep the region moving.

Our Priorities: What we focus on to achieve this mission

Safety & Security
Provide peace of mind through world-class protection

Capital Plan
Revitalize our infrastructure

Customer Experience
Ensure a 21st century customer experience

Operational Excellence
Deliver first-class operations
Maintain financial self-sufficiency

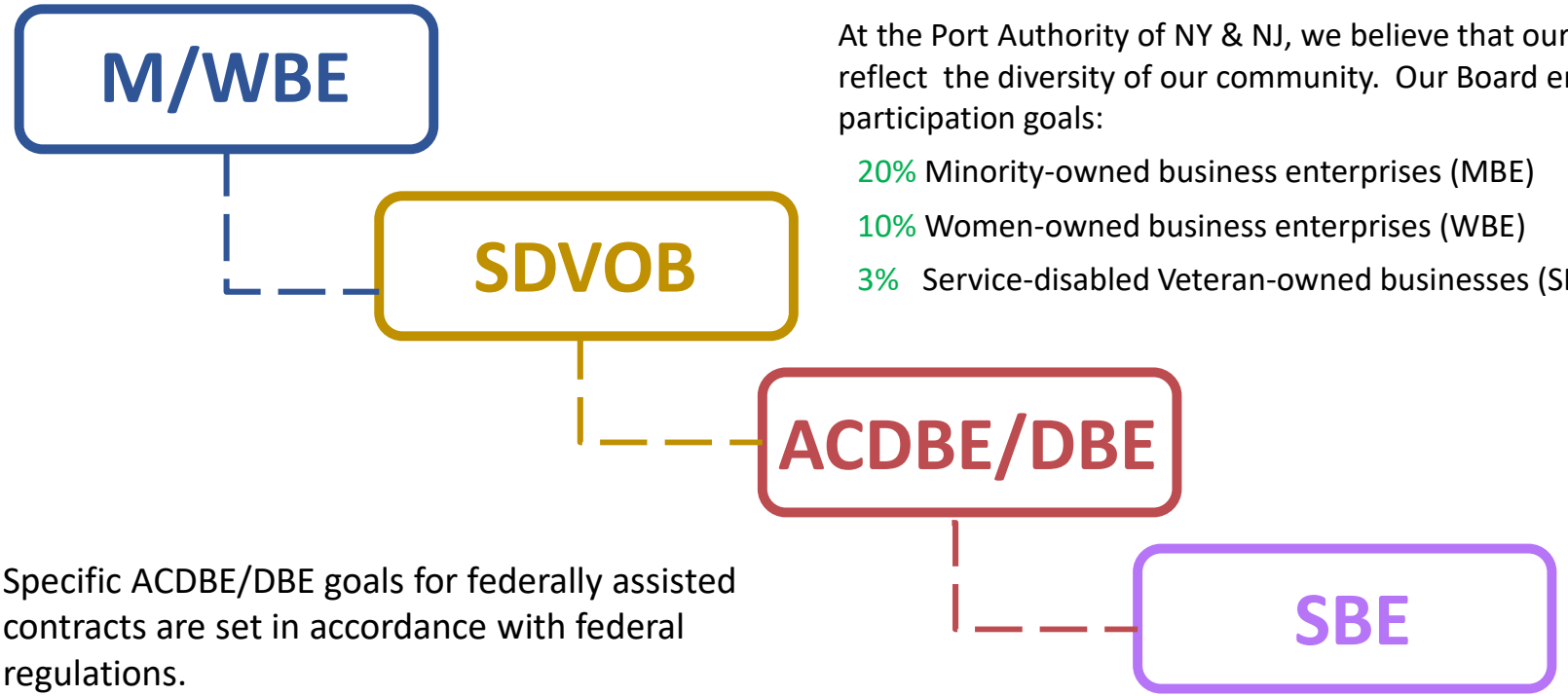
Sustainability
Reduce our environmental impact

Employer of Choice
Retain, grow and attract top talent

Our Standards: How we meet these priorities

- Integrity
- Diversity, Equity & Inclusion
- Global Best Practices
- 21st Century Technology
- Collaboration
- Speed

CERTIFICATION PROGRAMS



At the Port Authority of NY & NJ, we believe that our operations should reflect the diversity of our community. Our Board enacted the following participation goals:

- 20% Minority-owned business enterprises (MBE)
- 10% Women-owned business enterprises (WBE)
- 3% Service-disabled Veteran-owned businesses (SDVOB)

Specific ACDBE/DBE goals for federally assisted contracts are set in accordance with federal regulations.

Efforts to Achieve Good Faith Effort

- Submit participation plans with the RFP response or bid, as required by the contract.
- Create participation plans that provide **meaningful opportunities** for MBE/WBE/SDVOBs across the full spectrum of the project across all phases of the project, and categories of work and contracting tiers
- **Develop contracting packages** that are **commensurate with** capacity of the preponderance of the available pool of MBE/WBE/SDVOBs
- Encourage the formation of joint ventures, partnerships or similar arrangements among subcontractors, as required to achieve the participation goals



CERTIFICATION RESOURCES

- PA Website: www.panynj.gov/supplierdiversity
- Certification and to search for certified firms: https://panynj.diversitysoftware.com
- Certification Hotline: 212-435-7888
- Cert Help email: certhelp@panynj.gov
- We encourage firms seeking certification to also register with Procurement at www.paprocure.com to be considered for business opportunities

SCOPE OF SERVICES

Catherine McAdam –
Senior Engineer of Construction, Engineering Department

PANYNJ Facilities



https://www.panynj.gov/port-authority/en/about.html

Our Facilities

Air Land Rail Sea

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Construction Management Division – What We Do

ASBESTOS MATERIAL AND LEAD PAINT CONSULTING SERVICES

Construction Management dedicates construction and contract management expertise to provide assurance that construction contracts are completed in accordance with contract specifications, budgets, and schedules in a safe and secure manner. Coordinates multiple contracts within Port Authority Line Department facilities to minimize operational impacts that may compromise customer service.

The services of the Consultant shall include the following functions, but not limited to, at or in the vicinity of the Authority or Port Authority Trans-Hudson Corporation (PATH) facilities:

A. Asbestos air and project monitoring, including contract specifications and plan review.
B. Facility/building environmental surveys, including bulk sampling.
C. Lead abatement monitoring, material sample collection, and air monitoring, as needed.
D. Mold assessments and mold abatement monitoring.

Construction Management Services – Asbestos Material and Lead Paint

Services will be solicited via Task Order solicitations - typical services may include, but not limited to:

- Scope specific work issued for a specified duration.
- Augmentation of PA personnel with proposed on-site staff. Proposed staff shall meet the qualifications outlined in each task order solicitation and shall include, but not limited to:
  - *All certification and licensure requirements for performance of the contemplated services shall be kept current, for Agreement duration and assigned tasks. At a minimum, the proposed staff shall comply with Federal, New Jersey and New York State licensure and/or certification requirements, as appropriate*.

INSURANCE REQUIREMENTS

Ralph Marrero, Risk Analyst

Insurance Requirements

- **Commercial General Liability Insurance** - $2 million per occurrence for bodily injury and property damage liability
- **Automobile Liability Insurance** - $2 million per accident for bodily injury and property damage liability covering any auto, owned, non-owned, rented or hired automobiles
- **Workers' Compensation and Employers Liability Insurance** – to statutory limits and in accordance with the requirements of law in the state(s) where work will take place, and Employer's Liability Insurance of **not less than $1 million for bodily injury by accident and $1 million for bodily injury by disease, and at least a $1 million policy limit.**
- **Professional Liability Insurance** - The Consultant shall bind, maintain, and pay premiums on Professional Liability Insurance in limits of not less than **$1 million per claim**, covering acts, errors, or omissions arising out of the work or services performed by Consultant. All endorsements and exclusions shall be evidenced on the certificate of insurance. The coverage shall be written on a claims-made basis with a minimum of a 3-year reporting/discovery period.

PROCUREMENT PROCESS

Edmund Mendrala, Solicitation Manager

Professional Services Opportunities

- Publicly Advertised RFPs (and Addenda) posted on the Port Authority's website and Bonfire
- Be sure to utilize the Subcontractors List for potential subconsulting opportunities.

Proposal Number (Link to ad)	Due Date	Description	Solicitation Document	Addenda
RFP-6000002710	25-Mar-2025	Request for Proposals for Performance of Expert Professional Multi-Facility Asbestos Material and Lead Paint Services as Requested on a "Task Order" Basis for a Four-Year Term (RFP# 6000002710) ***NOTE**: A virtual Pre-Proposal Meeting is scheduled on March 12, 2025, at 3:00 P.M. Eastern Time (ET). Please refer to RFP Letter for additional information.* Add your firm to interested PA certified Subcontractors list View Interested PA Certified Subcontractors List	See Advertisement for instructions on how to download Solicitation Documents	

Procurement RFP Solicitation Process

1. Proposer Requirements
2. Staff Qualifications and Experience
3. Firm Qualifications and Experience
4. MBE/WBE/SDVOBs Participation Plan
5. Cost – Multiplier(s) and Salary Schedule

Procurement RFP Solicitation Process

6. Conflict of Interest
7. Standard Agreement
8. Attachment A – Scope of Work
9. Attachment B – Terms of Discussion
10. Attachment C – Company Profile

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Proposer Tips

- ✓ Know the name of the Procurement contact
- ✓ Ask questions if you have any
- ✓ Check for any addenda
- ✓ **Demonstrate how you meet the Proposer Requirements**
- ✓ Be as specific as possible when describing what projects your staff and firm have worked on
- ✓ Include MBE, WBE and SDVOB subconsulting opportunities



After Proposal Process

- Debrief
  - Prepare your questions before the debrief
  - Discuss strengths and weaknesses in your proposal
- Transparency – Awards Page
- Monitor – Upcoming Solicitations (including subconsulting opportunities)



Questions?



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Thank You!

