PORT AUTHORITY NY NJ
AIR LAND RAIL SEA

January 27, 2025

**SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL PROGRAM MANAGEMENT AND DESIGN BUILD SUPPORT SERVICES AS REQUESTED ON A "TASK ORDER" BASIS FOR A FOUR-YEAR TERM (RFP# 6000002611) – ADDENDUM #3**

Dear Sir or Madam:

The Port Authority of New York and New Jersey (the Authority) hereby amends the subject Request for Proposals as follows:

In the RFP Letter, delete Section IV: Proposer Requirements in its entirety and replace with the following:

**"IV. PROPOSER REQUIREMENTS:**

Only proposals from Firms that can demonstrate compliance with one or both of the following category requirements shall be considered. The below requirements must be met by the Prime Firm only.

1. Program Management

   Prime Firm must provide a minimum of two projects, demonstrating in total three years' experience, within the past seven years, providing qualified support staff, performing similar services as outlined in Attachment A (use Attachment E - Firm Qualification and Experience) **and** provide a minimum of two proposed staff, currently employed with the Prime firm, who (use Attachment D – Staff Qualification and Experience):

   a. Possess a bachelor's degree in engineering or architecture or a related technical degree from an accredited college or university, include name of accredited college or university and year graduated (preferable to provide a copy of diploma or transcript with Attachment D – Staff Qualifications and Experience. If a diploma or transcript is not available at time this Proposal is due, one will be required prior to issuance of task order) **and**

   b. Can demonstrate a minimum of five years' experience in the development and delivery of Architecture/Engineering projects, including:

      - Developing project management plans similar to that outlined in Attachment A (one sample to be submitted with Attachment D – Staff qualifications and experience), **and**
      - Provide a minimum of two projects, demonstrating knowledge of design and construction documents, schedules, and project costs similar to the tasks outlined in Attachment A.

2. Design Build

Prime Firm must provide a minimum of two projects, demonstrating in total three years' experience, within the past seven years, providing qualified support staff, performing similar services as outlined in Attachment A (use Attachment E - Firm Qualification and Experience) **and** provide a minimum of two proposed staff, currently employed with the Prime firm, who (use Attachment D – Staff Qualification and Experience):

c. Possess a bachelor's degree in engineering or architecture or a related technical degree from an accredited college or university, include name of accredited college or university and year graduated (preferable to provide a copy of diploma or transcript with Attachment D – Staff Qualifications and Experience. If a diploma or transcript is not available at time this Proposal is due, one will be required prior to issuance of task order); **and**

d. Can demonstrate a minimum five years' experience in the development, procurement, and delivery of:

- Design-build projects similar to the tasks outlined in Attachment A; **or**
- Transportation projects, similar to the tasks outlined in Attachment A, and possess an Associate Design-Build Professional Certification from the Design Build Institute of America (DBIA) or other certifiable demonstrated knowledge of Design-Build best practices (supporting documentation to be submitted with Attachment D – Staff qualifications and experience).

3. Prime firm may alternatively fulfill prerequisite Item 1 and 2 above if it can demonstrate that the person(s) or entities owning and controlling the firm have had a cumulative total of at least the same number of years and type of direct continuous experience as identified or has owned and controlled other entities which, meet the same requirements, prior to the submission of this Proposal as is required of the prime firm.

A determination that a Prime Firm meets the forgoing requirement(s) is no assurance that the firm will be selected for performance of the subject services. Prime firms that do not meet these requirements shall not be considered."

**The date for receipt of proposals for the subject RFP remains 2:00 P.M. on February 14, 2025.**

If you have any questions, please contact Edmund Mendrala at EMendrala@panynj.gov.