PORT AUTHORITY NY NJ
AIR LAND RAIL SEA

October 11, 2024

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AS REQUESTED ON A "TASK ORDER" BASIS FOR A FOUR-YEAR TERM - RFP# 6000002438 – ADDENDUM #2

Dear Sir or Madam:

The following are questions from Request for Proposals (RFP) recipients. The questions and the corresponding Port Authority of New York and New Jersey (the Authority) answers are provided for your information and use, as appropriate.

Question #1: Is it permissible to submit as both a prime consultant and as an MBE/WBE/SDVOB sub-consultant on different teams for this solicitation?

Response #1*:* Yes, nothing precludes you from proposing as both a prime and a subconsultant to another prime.

Question #2: Can the certifications listed within the proposer requirements section (at least three ACI Concrete Construction Special Inspectors; and at least two Structural Steel and Bolting Inspectors who are ICC Certified) be met by subconsultants?

Response # 2: Yes.

Question #3: Can the attendance sheet and presentation from the October 10, 2024 pre-proposal meeting be shared?

Response #3: The Authority has attached the subject pre-proposal meeting's attendee list and presentation for your reference.

The date for receipt of proposals for the subject RFP remains 2:00 P.M. on October 30, 2024.

If you have any questions, please contact Ms. Jessica Smith at JLSmith@panynj.gov.

PORT AUTHORITY NY NJ

PERFORMANCE OF EXPERT PROFESSIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AS REQUESTED ON A "TASK ORDER" BASIS FOR A FOUR-YEAR TERM RFP# 6000002438

For Information Purposes Only. Requests for Proposals will supersede any information included in this presentation.

Pre-Proposal Presentation

October 10, 2024 – 1:00 P.M.

AIR LAND RAIL SEA

WELCOME & OVERVIEW

Jessica Smith, Solicitation Manager

AGENDA

- ❑ **Welcome –** ***Jessica Smith, Solicitation Manager | Procurement***
- ❑ **Supplier Diversity –** ***Alessandra Brown | Office of Diversity, Equity & Inclusion***
- ❑ **Scope of Service Highlights –** ***Denise Staniszewski, Manager of Contract Administration | Engineering Department***
- ❑ **Insurance Requirements –** ***Rita Maquieira, Risk Analyst, Treasury | Risk Financing***
- ❑ **Procurement Process –** ***Jessica Smith, Solicitation Manager | Procurement***
- ❑ **Q&A**

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Supplier Diversity

Alessandra Brown

PORT AUTHORITY NY NJ
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Our Mission is to keep the region moving.

Our Priorities: What we focus on to achieve this mission



Safety & Security
Provide peace of mind through world-class protection

Capital Plan
Revitalize our infrastructure

Customer Experience
Ensure a 21st century customer experience

Operational Excellence
Deliver first-class operations
Maintain financial self-sufficiency

Sustainability
Reduce our environmental impact

Employer of Choice
Retain, grow and attract top talent

Our Standards: How we meet these priorities



Integrity

Diversity, Equity & Inclusion

Global Best Practices

21st Century Technology

Collaboration

Speed

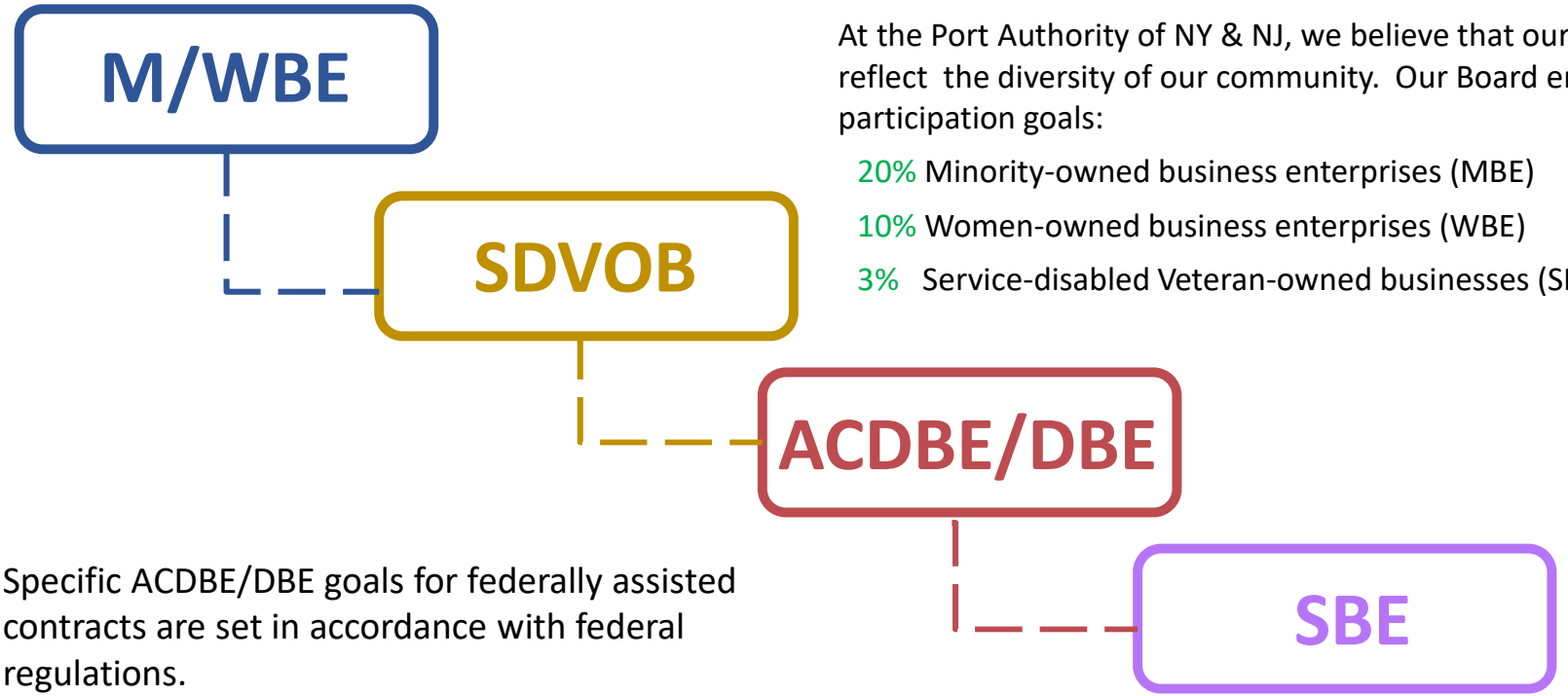
OFFICE OF DIVERSITY, EQUITY & INCLUSION

Department Overview

BUSINESS DIVERSITY	WORKFORCE DIVERSITY & EEO COMPLIANCE	PERFORMANCE REPORTING & POLICY OVERSIGHT
• Capacity Building • Certification • Compliance Review	• Employee Experience • Equal Employment Opportunity • Workforce Diversity, Equity & Inclusion	• Performance Reporting & System Support • Civil Rights Compliance • Policy, Process & Procedures

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CERTIFICATION PROGRAMS



At the Port Authority of NY & NJ, we believe that our operations should reflect the diversity of our community. Our Board enacted the following participation goals:

- 20% Minority-owned business enterprises (MBE)
- 10% Women-owned business enterprises (WBE)
- 3% Service-disabled Veteran-owned businesses (SDVOB)

Specific ACDBE/DBE goals for federally assisted contracts are set in accordance with federal regulations.

Eligibility Criteria for Certification

MWBE

- 51% owned and managed by Minority or Women Owner(s) who are citizen or permanent residents
- Make critical day to day decisions
- Capital contribution are real and substantial and continuing
- Valid for 5 years
- Needs to be in business for at least one year

SDVOB

- 51% owned and managed by Service- Disabled Veteran Owner(s)
- Letter or documentation issued by Veteran Affairs showing SDVOB status
- Principal place of business or significant presence in NY & NJ

Eligibility Criteria for Certification

MWBE

- 51% Owned and managed by Minority or Women Owner(s) who are citizen or permanent residents
- Make critical day to day decisions
- Capital contribution are real and substantial and continuing
- Valid for 5 years
- Needs to be in business for at least one year

SDVOB

- 51% owned and managed by Service- Disabled Veteran Owner(s)
- Letter or documentation issued by Veteran Affairs showing SDVOB status
- Principal place of business in NY & NJ or significant presence in NY & NJ

ACDBE/DBE

- 51% owned by individual or individuals categorized as economically or socially disadvantaged citizens or permanent residents as per CFR 49 part 26, has size standards for program and industry, PNW, NAICS codes, Site visits required.
- Make critical day to day decisions
- Capital contribution are real and substantial and continuing.
- No requirement for how long to be in business.
- Valid for 1 year
- Unified Certification Partnership (UCP) Partnership with NY and NJ

SBE

- Race and gender neutral. Needs firm based in NY&NJ, year(s) in business and meets SBA threshold standard for industry
- For Construction firms once certified qualification is our Engineering Dept for set-aside opportunities

Efforts to Achieve Good Faith Effort

- ❑ Submit participation plans with the RFP response or bid, as required by the contract.
- ❑ Create participation plans that provide **meaningful opportunities** for MBE/WBE/SDVOBs across the full spectrum of the project across all phases of the project, and categories of work and contracting tiers
- ❑ **Develop contracting packages** that are **commensurate with** capacity of the preponderance of the available pool of MBE/WBE/SDVOBs
- ❑ Encourage the formation of joint ventures, partnerships or similar arrangements among subcontractors, as required to achieve the participation goals



Efforts to Achieve Good Faith Effort (cont'd)

- Ensure **diversity within diversity** in all areas of work and tiers (professional services, goods & operational services, and construction)
- **Establish transparent processes for pre-qualifying and selecting firms**
- After selecting MBE/WBE/SDVOB partners, **ensure their engagement** in conceptual design, project planning, means and methods and other types of program planning strategy meetings, related to their role in the project
- **Provide business capacity building support** through financial services, technical guidance and trainings, and business services support, as appropriate
- Conduct business affairs with MBE/WBE/SDVOB partners **in accordance with PANYNJ's standards**, including within our supplier code of ethics, prompt payment protocols, etc.

CERTIFICATION RESOURCES

- PA Website: www.panynj.gov/supplierdiversity
- Certification and to search for certified firms: https://panynj.diversitysoftware.com
- Certification Hotline: 212-435-7888
- Cert Help email: certhelp@panynj.gov
- We encourage firms seeking certification to also register with Procurement at www.paprocure.com to be considered for business opportunities

SCOPE OF SERVICES

Denise Staniszewski – Manager of Contract Administration

Scope of Services

- Provide general Construction Management and Inspection services.
- Communicate with contract staff, Resident Engineer, facility staff and outside contractors.
- Provide administrative support services for construction contracts.
- Provide cost engineering and estimating thought design and construction stages.
- Develop detailed schedules for projects.

INSURANCE REQUIREMENTS

Rita Maquieira

Insurance Requirements

- **Commercial General Liability Insurance** - $5 million per occurrence for bodily injury and property damage liability
- **Automobile Liability Insurance** - $5 million per accident for bodily injury and property damage liability covering any auto, owned, non-owned, rented or hired automobiles
- **Workers' Compensation and Employers Liability Insurance** – to statutory limits and in accordance with the requirements of law in the state(s) where work will take place, and Employer's Liability Insurance of **not less than $1 million for bodily injury by accident and $1 million for bodily injury by disease, and at least a $1 million policy limit.**
- **Professional Liability Insurance** - The Consultant shall bind, maintain, and pay premiums on Professional Liability Insurance in limits of not less than **$5 million per claim**, covering acts, errors, or omissions arising out of the work or services performed by Consultant. All endorsements and exclusions shall be evidenced on the certificate of insurance. The coverage shall be written on a claims-made basis with a minimum of a 3-year reporting/discovery period.

PROCUREMENT PROCESS

Jessica Smith

Professional Services Opportunities

- Publicly Advertised RFPs (and Addenda) posted on the Port Authority's website and Bonfire
- Be sure to utilize the Subcontractors List for potential subconsulting opportunities.

Proposal Number (Link to ad)	Due Date	Description	Solicitation Document	Addenda
RFP-6000002042	02-Apr-2024	Request for Proposals for Performance of Expert Professional Services for the Administration of The Port Authority's Owner Controlled Insurance Program During 2024 Through 2027 (RFP# 6000002042) ***NOTE:*** *A virtual Pre-Proposal Meeting is scheduled on March 18, 2024 at 2:00 P.M. Eastern Time (ET). Please use the below link to access the meeting on March 18, 2024.* Add your firm to interested PA certified Subcontractors list View Interested PA Certified Subcontractors List	See Advertisement for instructions on how to download Solicitation Documents	
RFP-6000002050	03-Apr-2024	Request for Proposals for Performance of Expert Professional Brokerage Firm Services for an Owner's Controlled Insurance Program During 2024 Through 2027 ***NOTE:*** *A virtual Pre-Proposal Meeting is scheduled on March 18, 2024 at 2:00 P.M. Eastern Time (ET). Please use the below link to access the meeting on March 18, 2024.* Add your firm to interested PA certified Subcontractors list View Interested PA Certified Subcontractors List	See Advertisement for instructions on how to download Solicitation Documents	

Procurement RFP Solicitation Process

1. Proposer Requirements
2. Staff Qualifications and Experience
3. Firm Qualifications and Experience
4. MBE/WBE/SDVOBs Participation Plan
5. Cost – Multiplier(s) and Salary Schedule or Attachment D – Compensation

Procurement RFP Solicitation Process

8. Conflict of Interest
9. Standard Agreement
10. Attachment A – Scope of Work
11. Attachment B – Terms of Discussion
12. Attachment C – Company Profile

Proposer Tips

- ✓ Know the name of the Procurement contact
- ✓ Ask questions if you have any
- ✓ Check for any addenda
- ✓ **Demonstrate how you meet the Proposer Requirements**
- ✓ Be as specific as possible when describing what projects your staff and firm have worked on
- ✓ Include MBE, WBE and SDVOB subconsulting opportunities



After Proposal Process

- Debrief
  - Prepare your questions before the debrief
  - Discuss strengths and weaknesses in your proposal
- Transparency – Awards Page
- Monitor – Upcoming Solicitations (including subconsulting opportunities)

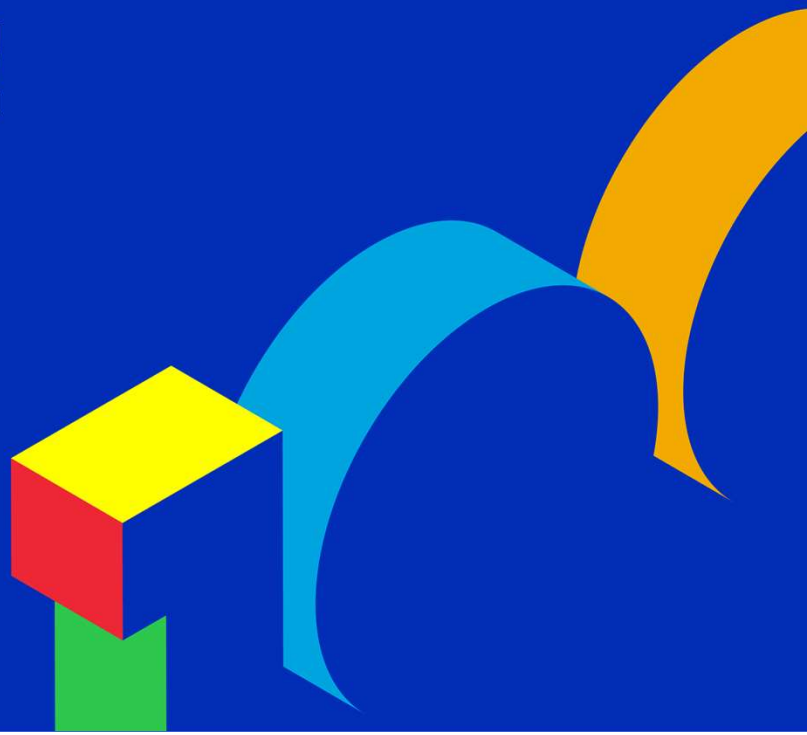


Questions?



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Thank You!



Name

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Savica Sen
Karen Maida
Dinesh Patel
J. Evans Doleyres (Unverified)
Hemant Pereira
Yusuf Poonawala
Kevin Boerner (Unverified)
David Hecht
KARAMITSIOS Maria
Brown, Alessandra (She/Her)
Mahesh Sheth
SANTORA Ann
Uzma Ahmad
Maribel Lopez
Jacobsen, Matt
Irina Khristidi (MP Engineers)
Andrew Nigro
Kelly R. Anderson
Louie Rueda
Jessie Jaime
Julie Brochero
Jakub Rudkowski
Liam Madden
Parmjit Sahani
Belcastro, Pete
Rahim Ali
Carrie Streahle
Danzico, Dorothea
Victor Uzlyaner
Peters, Carli
D'Alessandro, Vincent
Bahara Kanishka
Dana Buoniconti
Vincent Mutarelli (Unverified)
Michael Tolliver
Haley Wiley
Michael Bruno, (Unverified)
Abid Ansari - Infra Tech (MWDSBE) (Unverified)
Marina Eleia
Pamela Prue
Leslie Becker (Unverified)

Charles Matlack
D Cavaliere
Emad Qadi
Mohammad Ullah
Karen Anewalt
James Starace
Cavallaro, Victoria
Ana Matos
John Reid
Remsha Ahsan
Vahid Falsafi (Unverified)
Muhammad Izhar
Tom Tehrani
Susan Schmidt
Brook Rodgers
Tavares, Maria
Karim Palomino
Brandie Molina
Indra Nayee
Srinivas, Shruthi
Zane's MeetGeek Notetaker (Unverified)
Raim Izhar
Buchsbaum, Jack
Richard Depoali
Jessica L. Mariani
Richard Panchyk
Turan Ayaz
Kathryn Grubb
Douglas Boyd
Syed Ali
Staniszewski, Denise
Kiran Ghodasara
CELENZA Kimberly
Nidhish Patel
Nancy Bart
Fazio, Joseph
Nicole P. Ware
Jeanefer Abonitalla
Zane Amray
Jawad Hussain
JPCL Engineering (D/W/M/SBE Certified) (Unverified)
Frank LaPlaca
Chan, Hon Wah
Seif Chowdhury

Mohsan Khan
Falecia Rowe
Maher Abdelqader
Bethany Mucci
Ahmed Saber
Chris McKittrick
Ryan Spearing
Tauss, Elizabeth
Bryan Ramirez
Danielle Washington
Rusciano, Robert A.
Justin Cocolicchio
Ahmed Osman
Rami Boundouki
Pawar, Kaushal
Krista Shevit
Salernitano, Gerard
Noelle Ibrahim
Steven Panayi
John Lisankie
Salim Short
Naomi Chalfin
Arthur Antoine
Michael DaCosta
Jacqueline Garcia
Namal Ahmad
Julie Wagner
George Azarko
William Torres
Marisol Salgado
Buchalski, Randy
Bailey, Michael
Clark, Christi
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Chris Igweatu
Amanda (Chiu) Plair
Moe Soliman
Kase, Marion I.
Panzarino, Anthony
Roney Rivero
Sheila Dolan
Angelo Cianci
Massiel Wispe
Andrew Silverman

Junold, Helga
Bhalani, Rahul
Jeremy W. Pope
Suriel Zayas
Yanoff, Todd
Lawrence Mestan
Terzakis, Jeffrey
Susan Charbonneau
Rollison, Alex (He/Him)
Beckett, David
Hussein Elzoghby
Grandelski, Michael
Mildred Tolentino
Brian Focht
Stevens, Donald
Rogers, Meghan (Proposal Specialist)
Valentyna Hlushak
Bekliyen, Yusuf Erim
Zachary Tatum
Nadia Zeineddine
Khaled Husein
Gould, Daniel
Tricia Quan-Kep
Wendy Wenner
James Valenti
Wallace G. Caban
Cadillac, Joe
Greg Zenk
Ijaz Akbar
Sergio Silveira
Tania J McCabe
Wright, Trevor
Douglas McNevin
Nunes, Garry
Raymond Jewett

CMD Call-In RFP Pre-Proposal Meeting

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