PORT AUTHORITY NY NJ
AIR LAND RAIL SEA

January 5, 2024

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL TRAFFIC DESIGN SERVICES AS REQUESTED ON A "TASK ORDER BASIS" FOR A FOUR-YEAR TERM (RFP# 6000001923) – ADDENDUM #3

Dear Sir or Madam:

The following are questions from Request for Proposals (RFP) recipients. The questions and the corresponding Port Authority of New York and New Jersey (the Authority) answers are provided for your information and use, as appropriate.

Question #1: If a firm already holds agreement(s) with the Port Authority for other traffic engineering RFPs, will the firm be eligible to receive work under this RFP without submission of a Proposal?

Answer #1: *No. In order to be considered for this RFP, a firm must submit a Proposal.*

Question #2: Are we permitted a separate write-up for Tab 1 Scope of Services, or should this just be Attachment A as it is?

Answer #2: *Tab 1 shall include the blue cover page located on page 8 of the RFP Solicitation Documents. Please continue with the RFP template from there.*

Question #3: Should or could the Proposal be divided into sections that apply to the specific service areas/subsets (Planning and Design, Safety Support, etc.)?

Answer #3: *Yes.*

Question #4: If a firm is submitting a Proposal for multiple subsets, could the firm submit multiple variants of a specific resume or project qualifications to highlight the appropriate qualifications relevant to the specific subset?

Answer #4: *Yes, all resumes should indicate what subset they are responding to. Example: John Doe – Traffic Safety.*

Question #5: As consideration for task order awards at a later stage, can the Prime firm propose different traffic engineers with a New York or New Jersey Professional Engineer license from those who are proposed for this submission when deemed necessary?

Answer #5: *Yes, however note that your technical evaluation is based on the individuals you proposed in your submission. New individuals proposed may not be considered if they do not have in kind qualifications and experience.*

Question #6: Can the firm propose traffic engineers who are currently part-time employees of the prime?

Answer #6: *No. As stated in Tab 5.1 of the RFP Documents, "Provide technical qualifications of all full-time engineering and technical personnel of your firm (including subconsultants, if any) who will be assigned to perform the requested services as outlined in Section IV – Proposer Requirements."*

The date for receipt of proposals for the subject RFP remains 2:00 P.M. on January 24, 2024.

If you have any questions, please contact Ms. Nicole Kuruszko at NKuruszko@panynj.gov.