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ADDENDUM NO. 8
Request for Qualifications (RFQ) No. PC25-052
Professional Services Contract for Panama City– Continuing Basis
February 13, 2026

The purpose of this Addendum is for the City of Panama City, FL to provide updated information for the **RFQ No. PC25-052~Professional Services Contract for Panama City – Continuing Basis,** and it shall become part of the RFQ Documents.

Addendum 8 provides **CLARIFICATION** to the RFQ Documents, and they shall be amended in the following particulars:

I. CLARIFICATION

1. **Request for Information (RFI):** Will Site/Civil services be included as a part of this contract, and if so, which category would these services fall under?

   Response: Please review 2.3.1-2.3.16 and choose the categories that fit your type of services.

2. **RFI:** As proposals are due on May 31, 2027, and the City has confirmed that submissions will be reviewed and evaluated upon receipt, will the City allow for a firm to submit a proposal for their chosen categories and later submit for additional categories?

   Response: Yes.

3. **RFI:** When does the City anticipate awarding contracts for qualified proposals submitted early in 2026?

   Response: Within 3 months of receipt of a firm's qualifications, the City will submit the firm's qualifications to the board for approval.

4. **RFI:** On page 25 of the RFQ, Sections I and J mention Experience of the Landscape Architect and Experience of the Environment Support Services. Some categories may not require an Architect or Environmental staff. Are these sections required for those categories?

Response: No.

5. **RFI:** Page 26 of the RFQ states, “if Proposer needs to hire Sub-Consultants/Sub-Contractors, the Proposer must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.” Is there a specific percentage of work requirement for MBE/SBE/WBE subconsultants?

   Response: No.

END OF ADDENDUM No. 8

Addendum Acknowledgement Instructions

Please complete the **Section 6.1.1 RFQ Addenda Acknowledgement** and complete **Section 6.1.2 RFQ Determination of Responsiveness Acknowledgement** and include it with your firm’s qualifications submission.

For questions regarding this Addendum, please email the City of Panama City’s Purchasing Division at purchasing@panamacity.gov.